

MSF-FRANCE EXTERNAL RECRUITMENT

MSF is an international, independent medical humanitarian organization that provides medical assistance to people affected by conflict, epidemics, disasters, or exclusion from healthcare. MSF teams are made up of professionals working in health and medical care, logistics, administration, communications, skilled trades – all bound together by the MSF charter and serving people in need. MSF actions are guided by medical ethics and the principles of impartiality, independence, and neutrality. www.msf.org

MSF France is seeking:

ARABIC TEACHER

Type of contract: Free Lancer

Duration: 4 months, Renewable

Need: up to 4 hours/week

Place of work: Damascus

Start Date: ASAP

WOMEN ARE STRONGLY ENCOURAGED TO APPLY

MAIN PURPOSE

The HR Department in **Médecins Sans Frontières – OCP** is looking for an Arabic Teacher in Damascus to help international staff to learn Arabic Language. The duration of class will be from September to Dec 2026, subject to extension as per requests. The course will be given Two sessions per week on the following days: Fridays or Saturdays from 10:00–11:00 am for Intermediate and 11:00 am–12:00pm for Beginners.

The group will be divided into two, one for beginners and one for intermediate. The Arabic teacher will teach conversation, speaking, reading and writing in the Levantine (Shami) Dialect.

The expected number of participants is **approximately 4–6 participants at a time**. However, this number may fluctuate depending on staff rotation, turnover, and changes in the composition of the team.

ACCOUNTABILITIES

- Design Arabic Courses for Beginners and intermediate.
- Teaching students to read and write Arabic Levantine (Shami) Dialect.
- Guide students through the rudiments of spoken Arabic with the goal of improving conversation skills.
- Implement and lead weekly conversation groups for students to practice speaking skills.
- Evaluate students' abilities to express themselves in oral and written Arabic through classroom conversations, assignments, papers, and exams.
- Preparing assignments and grading examination papers.
- Maintaining a track of the progress of students and reporting the progress to HR.
- Maintaining records of the students

REQUIREMENTS

- Bachelor's degree in Arabic literature, Translation or any equivalent field.
- Good communication skills and fluency in two languages i.e. English and Arabic.
- Ability to translate and interpret Arabic language.
- Patience and efficiency in teaching students' Arabic language.
- Ability to adopt different methods according to the aptitude of the students and teach them.

HOW TO APPLY

Apply by filling in the required information and attaching an updated CV and cover letter (in English only), along with your most relevant diploma for the position at the link below:

<https://forms.gle/cZUmxXt2iSisauSy6>

CLOSING DATE 19 AUGUST 2026 AT: 5:00PM



**MSF IS AN EQUAL OPPORTUNITY EMPLOYER: WE DO NOT CHARGE A FEE FOR ANY APPLICATIONS RECEIVED.
ONLY SHORT-LISTED CANDIDATES WILL BE CONTACTED.**