

Life Skills Technical officer– Job Description

Job purpose

The Life Skills Technical Officer is responsible for the technical implementation, quality assurance and monitoring of life-skills activities under the ADAP component of the RISE project.

The position will support the delivery of age-appropriate, inclusive and participatory life-skills interventions that strengthen adolescents' knowledge, skills, confidence, resilience, decision-making, communication, problem-solving and positive engagement with their communities, in coordination with other ADAP interventions and under the supervision of the ADAP Project Manager.

Job responsibilities

- Support the planning and implementation of life-skills activities in line with approved project plans, methodologies, targets and UNICEF requirements.
- Provide technical guidance to life-skills facilitators and support the effective delivery of structured, interactive and adolescent-centred sessions.
- Support the adaptation and use of life-skills curricula, session plans, learning materials and participatory tools according to adolescents' age, needs, context and abilities.
- Conduct regular field visits and session observations to monitor quality, provide coaching and identify areas for improvement.
- Coordinate with TVET, Youth Initiatives/Participation and other ADAP teams to ensure complementarity and linkages between life-skills, skills development, youth participation and community engagement activities.
- Support the meaningful participation of adolescents in identifying needs, shaping activities and providing feedback on programme quality and relevance.
- Work with the M&E team to monitor participation, activity quality and results, maintain accurate programme data and support evidence-based improvements.
- Contribute to facilitator training, coaching, learning and documentation of good practices and lessons learned.
- Ensure that life-skills activities promote safe, inclusive, gender-responsive and non-discriminatory participation, with appropriate safeguarding and protection measures.

- Provide timely technical inputs to the ADAP Project Manager for programme reporting, planning and implementation decisions.

Qualifications and Experience

- University degree in Education, Psychology, Social Sciences, Youth Development, Sociology or a related field.
- Minimum 3 years of relevant experience in life-skills, adolescent/youth development, education, community engagement or related programmes, preferably in humanitarian or development settings.
- Demonstrated experience in facilitating or supporting adolescent life-skills programmes, including participatory and learner-centred approaches.
- Experience in training, coaching and supervising facilitators and working with adolescents and vulnerable groups is highly desirable.
- Experience with UNICEF/UN-supported programmes and knowledge of safeguarding, child rights, gender and inclusion is an advantage.

Skills

- Life-skills and adolescent development programming.
- Facilitation and participatory learning methods.
- Adolescent engagement and communication.
- Training, coaching and technical support.
- Programme monitoring and reporting.
- Teamwork and coordination.
- Communication and interpersonal skills.
- Problem-solving and adaptability.

Please note:

- Please note that these vacancies are part of a roster/pool of potential candidates.
- No start date is confirmed at this stage, and any engagement will be contingent upon the successful completion of all required project procedures and approvals.

- **Work Location: Aleppo and Idlib**
- You are kindly requested to submit your resume with the title in the subject line **Life Skills Technical officer** " to the following email address:
career.sy@hand.ngo Applications without the subject name will not be considered.