

Head of Finance (Damascus)

The position is to be filled by November 1ST , 2026, with an initial contract duration of one year. There are very good prospects for an extension. Employment location will be Damascus, Syrian Arab Republic (SY).

Your Responsibilities

- Ensure efficient, transparent and auditable financial and administrative processes across the Country Office, projects and partner organizations
- Advise the Country Director and programme and project management teams on financial planning, budgeting, donor requirements and other financial and administrative matters
- Oversee budgeting, forecasting, liquidity planning, project accounting, expenditure monitoring and cost allocation, ensuring accurate and timely financial reporting
- Oversee the financial administration and refinancing of the Country Office, including medium-term financial planning and compliance with relevant financial and administrative standards
- Monitor the financial management of partner organisations, review partner agreements and strengthen partners' financial management capacities where required
- Coordinate annual accounts, audits and financial reviews and ensure the timely implementation and follow-up of audit recommendations
- Support donor financial management, including financial reports, fund requests, project modifications and extensions, and liaise with donors, auditors and other relevant stakeholders
- Lead and develop the Finance and Administration team and coordinate financial management training for Welthungerhilfe and partner staff

Required Qualifications:

- A university degree in Finance, Accounting, Business Administration, Economics or another relevant field
- 5–10 years of relevant professional experience, ideally in financial management roles within an international NGO or comparable organization
- Strong experience in project financial management, budgeting, financial reporting and financial controls
- Sound knowledge of donor regulations, compliance requirements and audit processes
- Experience working with and providing financial guidance to projects and partner organizations
- Strong analytical, organizational and coordination skills, with the ability to manage multiple priorities independently
- Strong communication and cooperation skills and the ability to advise colleagues across different functions and levels of responsibility
- High level of intercultural competence and confidence working in an international environment
- You recognize the growing value of data within an organization and inspire teams to make decisions grounded in analysis and evidence
- Readiness to receive the necessary vaccinations to work in our country offices.
- Willingness and ability to travel occasionally, including within Syria, Türkiye and Lebanon, where required\
- Fluency in English; knowledge of German, Turkish or Arabic would be an advantage

How To Apply :

- Please send your application/CV in ENGLISH LANGUAGE via our online recruiting system by Sep 13, 2026
- Only applications submitted via the organization's system will be considered for review.
- Only short-listed candidates will be contacted. Welthungerhilfe reserves the right to fill in the position before the deadline due to urgency.

WHH Application Link : [Head of Finance \(Damascus \)](#)