

Job Vacancy Announcement **(Internally and Externally)**

LABORATORY SUPERVISOR

We are an international, independent, medical humanitarian organization that delivers emergency aid to people affected by armed conflict, epidemics, natural disasters, and exclusion from healthcare. We offer assistance to people based on need, irrespective of race, religion, gender, or political affiliation.

Job Family	Medical
Place of Work	Deir Ezzor, Syria
Level	7
Contract of Employment	Service Agreement for 3 months, Renewable « We are still under the emergency phase of the project, and as such our longer term presence in Deir Ezzor is not yet clear. The project may shift focus to other areas as per the needs and activities. »
Main Purpose: Planning, organizing and carrying out laboratory activities and supervising the laboratory staff according to MSF protocols, safety measures and hygiene standards, in order to support the MSF medical team in the diagnosis of patients' diseases.	
<u>Accountabilities:</u> <ul style="list-style-type: none">• Overseeing and coordinating tests for both Deir Ezzor hospital and for patients at facility in Bukamal. And other assigned tasks by medical team leader and laboratory manager• Ensuring the efficient management and distribution of consumables between the Hospital and other facilities, maintaining adequate stock levels to support both facilities.• Implementing and monitoring quality control procedures to ensure the accuracy and reliability of test results.• Maintaining accurate records of all tests conducted, ensuring data is properly documented and reported.• Providing training and support to lab technicians and other staff to ensure adherence to protocols and best practices.• Working closely with the mission lab manager to align laboratory operations with overall mission objectives and standards.• Ensuring all laboratory activities comply with safety regulations and guidelines to protect staff and patients.	
MSF Section/Context Specific Accountabilities: <ul style="list-style-type: none">• Maintain open line of communication with all Hospital staff to foster collaboration and ensure seamless operations.• Ensure all documentation is in place, up to date, and completed according to the organization standards.• Ensure proper registration and records of all lab related activities.• Be the focal point for the supply team, and take responsibility for ensuring all orders are placed on time to minimize any ruptures, overstocks, and expiries. In close collaboration with laboratory manager and Project teams, participate in International Laboratory orders.• Ensure All data Tools and MMRs are completed and sent within the appropriate period	

***We are an equal opportunity employer, we do not charge a fee for any applications received.
Only short-listed candidates will be contacted.***

- Ensure the safe storage of blood units by implementing and enforcing Standard Operating Procedures (SOPs) and protocols, while closely monitoring inventory levels.
- Collaborate with the Emergency department supervisor to ensure the expiry dates of blood units are managed effectively and replenish stock to maintain planned quantities
- Develop and enforce biosafety protocols to minimize risks associated with blood transportation and crossmatching.

Requirements

Education	<ul style="list-style-type: none"> • Essential degree as Laboratory Technician
Experience	<ul style="list-style-type: none"> • It is essential to have at least 2 years of previous work experience in laboratory, preferably as Laboratory Technician. • Previous experience with MSF or in other INGOs is desirable.
Language	<ul style="list-style-type: none"> • Good command of English and Arabic languages.
Location	<ul style="list-style-type: none"> • Candidates from Deirezzor city will be prioritized
Knowledge	<ul style="list-style-type: none"> • proven computer skills (word, excel and outlook).
Competencies	<ul style="list-style-type: none"> • People Management and Development, Behavioral Flexibility, Results and Quality Orientation, Teamwork and Cooperation

How to apply:

“Important to scan the QR code or click the link below and fill the form for your application to be considered.”



<https://forms.office.com/e/EphF1uFwrY>

Only shortlisted candidates will be contacted through their email address.

Deadline of Application: 6 May 2025 (Tuesday).

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