



Vacancy Announcement

Job Description:

Company: International Medical Corps.

Job Title: Nurse.

Contract type: Full-time.

Duty Station: Damascus MMT.

Number of Vacancies: 1.

Application Closing Date: April 16,2026, 4:00PM.

➤ **JOB SUMMARY**

The Nurse will work to contribute to an improvement in the overall health of the targeted population through the provision of quality health care (curative, preventive health care). This position is expected to triage patients, ensure smooth patient flow, provide clinical care, assist with referrals as needed and provide health education and hygiene promotion. In addition, the Nurse may also be requested to assist Health staff in another capacity as needed.

To perform this job successfully, an individual must be able to perform each essential function with or without reasonable accommodation.

➤ **MAIN TASKS AND RESPONSIBILITIES**

- Provide clinical nursing services according to internationally accepted standards.
- Assist clinicians, midwives, laboratory, vaccination, and pharmacy in running of general duties as designated by the supervisor.
- Manage triage, taking vital signs and organize patients for consultation.
- Conduct vaccination for children and pregnant women.
- Undertake dressing, suturing of deep wounds etc.
- Conduct nursing care of patients as per guidelines & instructions of the physician if working in inpatient department and carry out tasks according to the protocols.
- Ensure compliance to MoH/WHO guidelines of rational drug use.
- In collaboration with the supervisor provide treatment as per MOH/WHO treatment guidelines and protocols.
- Ensure that patients are accurately registered and recorded for reporting and case management.
- Ensure proper data management through completion of appropriate patient cards, registers, tally sheets, and reports.
- Support conducting laboratory and other available and accessible investigations for patients.
- Provide health education and hygiene promotion to patients based on their diagnoses and co-morbidities such as diet, activity, hygiene, and disease prevention (such as need for vaccination, suggest lifestyle changes etc.)
- Attend physical examination of sexual and reproductive health patients especially for a male health care provider whenever requested.
- Ensure relevant patients including children under 5 are screened for malnutrition or provide malnutrition services if trained and responsibilities assigned by the supervisor.
- Work with supervisor to provide both didactic and on-the-job training to build capacity and enhance skills of other staff such as CHWs and nurse assistants.
- Collaborate with other departments as needed to ensure smooth implementation and integration of services.

- Adhere to administrative directives with regards to work schedules, record keeping, patient communications, confidentiality, re-stocking of essential drugs, consumables, and other medical supplies.
- Carry out assigned additional duties including triage, IPC, child protection focal point, dispensing, and/or data management as needed.
- Assist with the setup, maintenance and mobilization of the clinical spaces as required.
- The duties and responsibilities listed are representative of the nature and level of work assigned and are not necessarily all-inclusive. The emergency nature of IMC work requires personnel to adapt to a rapidly changing landscape; duties may be reconfigured to meet operational requirements.

Policy Adherence

- Actively promote PSEA (prevention of sexual exploitation and abuse) standards within International Medical Corps and among beneficiaries served by International Medical Corps.
- Adhere to the Code of Conduct, maintain humanitarian principles and respect international humanitarian law at all times.

Perform other duties as assigned. The duties and responsibilities listed in this document are representative of the nature and level of work assigned and not necessarily all inclusive.

➤ ***MINIMUM QUALIFICATIONS***

- Qualified and registered nurse from a government recognized nursing Institute with a valid license to practice or a similar required qualification in the country for the position.
- Previous experience in the same capacity will be an edge.
- Previous NGO experience preferable.
- Good communications skills, both oral and written
- Extremely flexible and have the ability to cope with stressful situations and frustrations.
- Ability to relate to and motivate staff effectively.
- Good decision-making skills
- Must work independently under difficult conditions.
- Able to take on non-medical responsibilities from time to time to cover for other team members.
- Good reading and writing skills in English.
- Fluency in spoken national and local language.

❖ **Salary and Benefits:**

- As Per IMC Salary Scale.
- Social Security.
- Medical Insurance.
- Life Insurance.

International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to InternationalMedicalCorpsatthewebsitefor reportingmisconduct:www.InternationalMedicalCorps.ethicspoint.com.

Please do not submit your CV or application to this website; it will not be considered for review.

- WOMEN ARE STRONGLY ENCOURAGED TO APPLY.

- This position is urgently required, and recruitment will be conducted on a rolling basis. Interested candidates are encouraged to apply as soon as possible, as the vacancy may be filled before the closing date.

❖ **Code of Conduct:**

As applicable to this position, an individual must promote and encourage a culture of compliance and ethics throughout the organization and maintain a clear understanding of International Medical Corps&amp;amp;amp;amp;amp;rsquo; and donor compliance and ethics standards and adheres to those

standards. Staff are also responsible for preventing violations to our Code of Conduct and Ethics, which may involve Conflicts of Interest, Fraud, Corruption or Harassment. If you see, hear or are made aware of any violations to the Code of Conduct and Ethics or Safeguarding Policy, you have an obligation to report.

❖ **Safeguarding:**

It is all staff shared responsibility and obligation to safeguard and protect populations with whom we work, including adults who may be particularly vulnerable and children. This includes safeguarding from the following conduct by our staff or partners: sexual exploitation and abuse; exploitation, neglect, or abuse of children, adults at risk, or LGBTI individuals; and any form of trafficking in persons.

❖ **About us**

Humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs.

International Medical Corps is proud to provide equal employment opportunities to all employees and qualified applicants without regard to race, color, religion, sex, sexual orientation, national or ethnic origin, age, disability or status.

➤ **Note: If the required number of applicants is met, the link may be closed before the end of the time given for the advertisement.**

To apply for this vacancy please click on the following link and fill in the required information:

[Nurse-Damascus MMT-NDM-16042026](#)

Alternatively, scan the following QR code by your mobile camera:

