
NRC in Syria

NRC is in Syria to support people affected by forced displacement (IDPs, returnees, host community etc.) so that they can have access to timely and effective assistance, to cope with the crisis and when the crisis ends return and rebuild their lives. NRC started its activities in Syria in mid-2016.

In 2024 NRC has reached with humanitarian assistance more than 699,313 individuals across Syria in the Governorates of Damascus, Rural Damascus, Daraa, Homs, Aleppo, Hama, Idleb, Hassakeh, Qamishli and Raqqa

NRC will continue to apply an integrated programming approach, where Education, Information, counselling and legal assistance (ICLA), Shelter/WASH, Livelihoods and Food Security and (LFS) programmes, and Protection from Violence work jointly to enable displacement-affected populations to meet their basic needs, enjoy their rights, and benefit from pathways to durable solutions.

Role Specific Information

NRC Syria looking for an **Education Project Manager** to join the **South-Central Area Office**. The role holder will be responsible for implementing the delegated Education project portfolio in Syria, while adhering to NRC's governance protocols and principles for education projects, as well as related advocacy and coordination activities. Additionally, they will manage and supervise all educational activities in the area office from inception to completion.

****Please note for this role, applicants must be legally eligible to work in Syria. We are unable to provide work permits or visa sponsorships for this position. ****

What you will do

The role will have some of the following main specific responsibilities:

- Ensure the use of existing monitoring, evaluation and learning (MEL) processes with the Education team and collaborate with the Area Office and Country Office to improve MEL tools to support a responsive and effective programming approach.
- Ensure respect of the NRC partnership toolkit procedures, the integration of partners into strategy and programme planning and work with partner staff to build their capacity in programme development, management and monitoring and evaluation within agreed education projects.
- Ensure quality control of education activities through the development and rollout of output and outcome level monitoring and evaluation tools, guidelines and procedures.
- Support and implement NRC referral mechanism and take proper actions to ensure that the referral system is functioning in the best interest of project participants as per NRC's referral Standard Operating Procedures (SOPs).
- Assess trends and changes in the context and assess the needs of children and youth in order to identify gaps in education service provision and identify ways to better assist people in need.
- Oversee and is responsible for Safe and inclusive programming (SIP) guidelines in the NRC's related activities as per NRC's guidelines and ensure that all breaches/concerns reported are properly resolved.
- Contribute to the development of project proposals in coordination with relevant staff members.
- Closely coordinate with other CCs to maximise integrated programming.
- Ensure appropriate Financial and Logistical NRC systems/ procedures are adhered to within the Education team (including supply chain management).
- Ensure timely and accurate development of procurement plans, recruitment plans, and spending plans per project and ensure the same is shared with relevant support colleagues.

Please download the complete Job Description [here](#) to learn more about the position.

What you will bring

- **A bachelor's degree is a MUST** in education, social work, or a related field. A master's degree in the same field is an added value.
- **Minimum 3 years of experience** from a senior-level project implementation position in managing education programmes in a humanitarian/recovery context.
- **Technical CC Education expertise, children, youth, adult and basic education** activities are preferred
- Experience working in **complex and volatile contexts**.
- **Fluency in English and Arabic**, both written and verbal
- Have **experience in managing at least 2 senior staff** (e.g. Project Coordinator/Team leaders/Technical Officers).
- Experience **managing multiple projects** simultaneously.
- Experience with **managing youth programmes**.
- Excellent **written and verbal communication skills**.
- Strong understanding of **INEE Minimum Standards and humanitarian principles**.
- Experience with urban/rural programming, assessments and project start-ups
- Experience in **local partnership** preferred.
- **Solid interpersonal and teamwork skills**; collaborative approach. Highly approachable, trustworthy and confidential.
- Knowledge of South and Central Syria is highly desirable.

What we offer:

- Duty station: Homs, Syria.
- Contract: Fixed Term
- Travel: 40% within areas of operation.
- Salary/benefits: Grade 8 on NRC's national salary scale
- NRC is an equal opportunities employer. We are committed to diversity without distinction to age, gender, religion, ethnicity, nationality, and physical ability.
- We think outside the box, encourage ideas, and give responsibility to all employees at all levels. You will have many opportunities to be heard and take the initiative.

IMPORTANT Considerations:

- This position is open to **Internal and External candidates**.
- Application deadline is **28 May 2026**.
- Candidates who do not provide complete, detailed information in the online application form may not be considered.

To apply for this Vacancy, please copy the link below:

https://23109900.webcruiter.no/Main/Recruit/Public/5130046670?link_source_id=0