

Médecins Sans Frontières

JOB VACANCY – Mental Health Supervisor (Swaida)

Médecins Sans Frontières (MSF) is an international, humanitarian, non-governmental organisation providing assistance to people in need as a result of natural and man-made disasters, irrespective of race, religion, ideology or politics.

MSF is currently seeking to employ a qualified candidate for the following position with **a contract until 31/01/2026**.

- **Position:** Mental Health Supervisor
- **Location:** Swaida /Syria
- **Resident:** Swaida

Scope of responsibilities:

Participate in the planning, supervision and coordination of mental health / psycho-social related services in the program in accordance with MSF standards to provide the most appropriate mental health support for patients.

Main tasks:

- Participate in the planning, organization and coordination of Mental Health activities, in close collaboration with the Mental Health activity manager and other medical team members, in order to ensure an efficient and effective implementation of the resources needed while maintaining high levels of quality in Mental Health MSF programs and activities.
- Coordinates activities of counseling services with other relevant actors and liaises with the local counterparts (like MoH, WHO, ICRC and NGO) on mental health matters, including referral services.
- Supervise the daily mental health activities and patient support according to MSF protocols and standards in order to provide the most appropriate support for clients with psychosocial needs
- Liaise with the other MSF team members of the project.
- Supervise, in close coordination with the HR department, the associated processes (recruitment, training/induction, evaluation, potential detection, development and communication) of the staff under his/her responsibility in order to ensure both the sizing and the amount of knowledge required
- Oversee the administrative processes associated with psychosocial functioning.
- When needed, give psychological support to patients according to MSF protocols to improve mental health conditions of patients and enhance their functionality.
- Compile the data and statistic linked with MH activities and report to the MH activity manager
- Offer clinical counselling supervision to mental health counsellors in collaboration with the Mental Health Activity Manager.
- Ensure the patient's related information is kept confidential

Additional context specific tasks:

- In close collaboration with other medical team members, identifying the needs of MH support in the target population and participating in the definition, planning, organization and update of the appropriate MSF strategy and the Mental Health (MH) activities and its budget.
- With the support of MH manager/advisor, build the capacity of DoH psychologists/counsellors by targeted training and supervision.
- Coordinate MH activities across fixed and mobile services, ensuring regular follow-up and appropriate referrals.
- Conduct trainings for counsellors, psychologists and healthcare workers on MH protocols, methods and standards and on PFA if not done.
- Ensure implementation of MH protocols and standards.
- Train the team on group and individual MHPSS sessions and follow up of the sessions.
- Participate in data collection and reporting.
- Participating in the MCI plan in the hospital and train hospital staff on PFA.
- Mapping and regularly updating the existing Mental Health services, including other INGO's, local NGO's, community groups and governmental health services, etc. and maintaining good and regular communication and collaboration with other components of the project according to objectives and context.
- Ensure appropriate management and referral of psychiatric cases requiring medication and specialized care.

Recruitment criteria

- Resident:** • Swaida
- Education:** • Essential Degree in psychology or related field essential.
- Experience:** • Essential: Psychosocial counselling experience of at least 2 years.
• Desirable: previous work with NGOs or UN agencies.
- Languages:** • Essential: Arabic and English level B2.
- Competencies:** • Computer proficiency, compatible with the operational modalities of MSF
 - People Management L2.
 - Commitment to MSF Principles L2
 - Behavioral Flexibility L2
 - Results and Quality Orientation L2
 - Teamwork and Cooperation L2

How to Apply:

Syrian candidates who meet the above criteria are invited to apply through the below link using a computer or a smartphone.

<https://forms.gle/MgYpXZNkUCoEQJjP9>



The deadline is no later than 26/11/2025 (COB) till 12:00 PM

Only short-listed candidates will be contacted.

At MSF, we are committed to an inclusive culture that encourages and supports the diverse voices of our staff members. We strive to create workplaces where teams of people with diverse backgrounds, characteristics, perspectives, ideas, and experiences work together for the social mission of MSF to create better outcomes for the patients and the communities we work with.

We welcome applications from individuals of all genders, ages, sexual orientations, ethnicities, background, religions, beliefs, ability status, and all other diversity characteristics.

MSF does not tolerate sexual exploitation and abuse, any kind of discrimination or harassment, including sexual harassment. All selected candidates will, therefore, undergo reference checks.

Candidates are encouraged to apply early, as applications may be screened prior to the vacancy deadline.

The protection of your personal data is important to MSF. By submitting your application, you consent to MSF using your data only for the recruitment process to have all the information and documents necessary to proceed with the recruitment, validation of your application and selection *of the most suitable candidate*. *Your data will be treated confidentially. Only people part of the recruitment process has access to your data. MSF does not sell your data under any circumstances.*

No monetary transactions, non-monetary benefits, favours of any kind, or other forms of favouritism will be tolerated in the recruitment process.

MSF reserves the right to refuse to hire a candidate who has benefited from such acts.

Plagiarism (particularly copying and pasting sources without citing them) as well as the use of artificial intelligence to assist in researching and formulating responses to this assessment is strictly prohibited and will result in your exclusion from the selection process.