



Norwegian People's Aid

Syria

Position:	Surveyor – Non-Technical Survey (NTS)
Department/Project/Country:	Mine Action and Disarmament – Operations/232/Syria
Last revised:	08/2026
Location:	Homs
Project number:	232
Line manager:	NTS Team Leader (TL)
Responsible for line managing:	N/A
Additional reporting line:	NTS Coordinator

Responsibilities:

General Responsibilities

- The NTS Surveyor shall be directly responsible for the implementation of daily operational activities in line with International Mine Action Standards (IMAS) and NPA Standard Operating Procedures (SOPs)
- Collecting Explosive Ordnance (EO) related data under the direct supervision of the NTS TL
- Generating EO related physical hazards and marking them on the ground

Specific Duties:

The Surveyor is responsible for the following:

- Deploying locations to conduct NTS activities to a high standard, under the direction of the NTS TL.
- Utilizing GPS and Survey 123 systems to collect geographical data related to EO spot and Hazard locations, always ensuring accuracy.
- Ensuring Hazardous Area (HA) data and polygon information collected achieve the minimum data requirements for Classification of the HA; relating to Indirect and Direct Evidence, contamination type and beneficiary data.
- Physical marking of Spot Tasks and HA's using NPA marking systems as directed in the SOP.
- Assisting the NTS TL in the development of NTS survey and Hazard reporting.
- Liaising with local community members and stakeholders, utilizing probing questioning techniques to obtain accurate information relating to EO hazards within the specific location.
- Delivering Explosive Ordnance Risk Education (EORE) to affected communities and HA beneficiaries as and where required as instructed by the NTS TL.
- Ensuring appropriate communication techniques and methodologies are used during EORE, including but not limited to; adjusting language based on participant demographics, and ensuring two-way communication for a participatory session.
- Assisting in recording pre- and post-impact assessment data, under the direction of the NTS TL.
- Ensuring conduct and engagement with communities, stakeholders, and others is representative of the organization and in line with NPA governing policies, including but not limited to; Code of Conduct and Safeguarding policies, Prevention of Sexual



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Exploitation, Abuse, and Harassment (PSEAH), Anti-Corruption.

- Maintaining issued equipment and timely and proactively reporting any malfunctions to the NTS NTL.
- Cleaning all equipment and tools, and proactively taking preparatory tasks for next day deployment, including charging batteries.
- Carry out any other duties as directed by the NTS TL/NTS Coordinator and within the overall scope of the role.

Authority/Decisions:

N/A

Function Prerequisite:

- IMAS compliant NTS Training desirable

Required qualifications:

Must have:

- High school diploma or otherwise demonstrated numeracy and literacy skills

Desirable:

- Certificates of completed IMAS NTS course
- Driving License (Automatic/Manual)

Experience:

Must have:

- Previous experience in a role requiring community engagement.
- Basic knowledge of MS Office.

Desirable:

- Experience working in a humanitarian organization
- Experience working in Mine Action, specifically conducting Community Liaison

Personal Competencies:

- Good interpersonal skills
- Very good communication and understanding skills
- Able to work effectively under stressful situations and adapt to difficult conditions
- Willingness and ability to travel within the country

Additional Considerations:

The NTS Surveyor is to abide by the policies and personal code of conduct set by the NPA and represent the organization loyally and responsibly.

The Job Description will be regularly reviewed by the line manager.

NPA is committed to equality of opportunity and encourages applications from all qualified candidates regardless of sex, age, disability, or ethnicity.

Qualified female candidates are strongly encouraged to apply.

We will be reviewing CVs and interviewing candidates in advance of the closing date. For this reason, interested candidates are asked to submit their application as soon as possible

Only applications that match the qualifications and experience levels will be reviewed



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How to apply

Dear Applicant, to apply for this Vacancy, please click on the below link and fill the NPA Syria-Application form.

[NTS Surveyor](#)

If the link above does not work by clicking on it, please send an email to: linzag417@npaid.org