

MSF-FRANCE EXTERNAL RECRUITMENT

MSF is an international, independent medical humanitarian organization that provides medical assistance to people affected by conflict, epidemics, disasters, or exclusion from healthcare. MSF teams are made up of professionals working in health and medical care, logistics, administration, communications, skilled trades – all bound together by the MSF charter and serving people in need. MSF actions are guided by medical ethics and the principles of impartiality, independence, and neutrality. www.msf.org

Medical Department in Aleppo, Syria, MSF France is seeking for:

MENTAL HEALTH SUPERVISOR (1)

Type of contract: **Service Agreement**
Duration: **2 months, renewable**
Place of Work: **Aleppo**
Need: **Activity rate 100%**
Start Date: **May 2026**

MAIN PURPOSE

Participate in the planning, supervision and coordination of mental health / psycho-social related services in the programme in accordance with **MSF** standards in order to provide the most appropriate mental health support for patients.

MAIN ACCOUNTABILITIES

- Participate in the planning, organization and coordination of Mental Health activities, in close collaboration with the Mental Health activity manager and other medical team members, in order to ensure an efficient and effective implementation of the resources needed while maintaining high levels of quality in Mental Health **MSF** programs and activities.
- Coordinates activities of counseling services with other relevant actors and liaises with the local counterparts (like MoH, WHO, ICRC and NGO) on mental health matters, including referral services.
- Supervise the daily mental health activities and patient support according to **MSF** protocols and standards in order to provide the most appropriate support for clients with psycho social needs
- Liaise with the other MSF team members of the project.
- Supervise, in close coordination with the HR department, the associated processes (recruitment, training/induction, evaluation, potential detection, development and communication) of the staff under his/her responsibility in order to ensure both the sizing and the amount of knowledge required
- Oversee the administrative processes associated with psychosocial functioning.
- When needed, give psychological support to patients according to **MSF** protocols to improve mental health conditions of patients and enhance their functionality.
- Compile the data and statistic linked with MH activities and report to the MH activity manager
- Offer clinical counselling supervision to mental health counsellors in collaboration with the Mental Health Activity Manager.
- Ensure the patient's related information is kept confidential

MSF Section/Context Specific Accountabilities



GENERAL: The MSF-OCP MH supervisor will be responsible of Supervising the Mental Health activities implemented in collaboration with MOH team management in the MSF support PHCCs in Aleppo.

Specific:

- Facilitate integration of mental health services into primary healthcare centers and ensure effective collaboration with medical teams across MoH facilities supported by MSF in Aleppo.”
- Supervise daily mental health activities and provide regular clinical supervision to mental health counselors, including the provision of emergency psychological consultations when required.
- Monitoring and coordinating SOIT program activities within mental health services, including technical supervision of sensitive case management and coordination with relevant teams according to approved protocols.
- Ensure the quality of psychological consultations and sessions by monitoring clinical practice, providing structured and timely feedback, and implementing quality-improvement measures in coordination with MSAM And PMR.
- Conduct technical review for MH counselors in collaboration with DoH supervision team.
- Conduct technical training assesement to identify training needs, and ensure provide training /capacity building to enhance their skills with the technical support by MSAM in adequation with MSF protocols and in discussion with MoH & DoH.
- Support and supervise mental health psychoeducation and awareness activities to reduce stigma, in collaboration with MH counsellor /Health Promotion teams in the PHCCs facilities.
- Support the development and updating of referral system, internal triage systems, and coordination mechanisms with external actors in the support of MSAM.
- Maintain close collaboration and effective communication with multidisciplinary supervision teams of MSF as well as with MoH teams in the PHCs (including doctors, nurses , midwives, surgeons, and health promoters), provide guidance and training to medical staff on identifying psychological cases and appropriate referral pathways, and update relevant teams on mental health conditions that may impact patients’ medical treatment plans when needed.
- Data collection and documentation: Compile and maintain mental health data, reports, and patient files, ensuring accurate documentation, data quality, and strict confidentiality in adequation to MSF standard and adapted to MoH context.
- Data analysis and reporting: Analyze mental health data, contribute to monthly SitReps, and with the support of MSAM & PMR provide evidence-based recommendations to improve the quality of services.
- Participate in the planning, organization, coordination of Mental health activitiies , in close collaboration with the MSAM/PMR, ensuring high-quality implementation in line with MSF standards in agreement with MoH.
- Actively participate in MHPSS, medical, supervisory meetings, as well as any additional meetings recommended by the MSAM, PMR/MHRA, to ensure effective coordination and alignment of activities.
- Maintain flexibility to assume additional delegated responsibilities within the scope of MSF mental health activities.

Requirements

Education	Compulsory Degree in Psychology or Psychological counselling or related Preferable diploma in clinical Psychology
Experience	- Preferable 2 years of previous experience in MHPSS field in other NGO's, -Preferable 1 year at least working with MSF - Preferable of 2 years of previous experience in relevant positions, including Supervision / training



Languages Essential Local language and mission language essential

HOW TO APPLY

Apply by filling in the required information and attaching an **Updated CV (in English only)**, along with your most relevant diploma/Certificate for the position following up with the link below:

<https://forms.gle/oaJciNzsnfovNUHRA>

CLOSING DATE 15TH APRIL 2026, AT 05:00 PM



MSF IS AN EQUAL OPPORTUNITY EMPLOYER: WE DO NOT CHARGE A FEE FOR ANY APPLICATIONS RECEIVED.

ONLY SHORT-LISTED CANDIDATES WILL BE CONTACTED.