
NRC in Syria

NRC is in Syria to support people affected by forced displacement (IDPs, returnees, host community etc.) so that they can have access to timely and effective assistance, to cope with the crisis and when the crisis ends return and rebuild their lives. NRC started its activities in Syria in mid-2016.

In 2024 NRC has reached with humanitarian assistance more than 699,313 individuals across Syria in the Governorates of Damascus, Rural Damascus, Daraa, Homs, Aleppo, Hama, Idleb, Hassakeh, Qamishli and Raqqa

NRC will continue to apply an integrated programming approach, where Education, Information, counselling and legal assistance (ICLA), Shelter/WASH, Livelihoods and Food Security and (LFS) programmes, and Protection from Violence work jointly to enable displacement-affected populations to meet their basic needs, enjoy their rights, and benefit from pathways to durable solutions.

Role Specific Information:

The purpose of the Education Officer position is to follow up on the day-to-day implementation of the assigned Education Project.

Role and responsibilities

Generic professional competencies:

1. Ensure adherence with NRC policies, tools, handbooks and guidelines, and compliance with Education strategy in country.
2. Ensure that the programme components assigned are implemented in a according to the plan of action.
3. Prepare and develop status reports as required by management.
4. Ensure proper filing of project documents.
5. Supervise and participate in the data entry for the activities as needed.
6. Ensure that projects target Project participant most in need and explore and assess new and better ways to assist.
7. Assess, promote, and document ideas for technical improvement and further program development options.
8. Ensure NRC's related activities are implemented in accordance with NRC Safe and Inclusive Programming (SIP) guidelines, policies, and Syria-specific explanatory notes.
9. Report any breaches/concerns, in a confidential manner, through NRC SCO reporting channels.
10. Promote and secure a safe working environment for reporting concerns/breaches, and that all cases reported are processed in a confidential and sensitive manner.

Qualifications

Generic professional competencies:

- Minimum bachelor's degree, preferably in education, social work, business, finance, or any related field
- Previous experience from working in a humanitarian/recovery context, preferably as a project officer.
- Previous experience from working in a complex and volatile context.
- Previous relevant experience (3 years) with Children/Youth education/livelihood programmes
- Experience in coordinating teams.
- Fluency in English, both written and verbal

Context-related skills, knowledge, and experience:

- Previous relevant experience (3 years) with Children/Youth education/Youth programmes (planning, implementing/overseeing the implementation and reporting for education/livelihoods activities/projects) –

formal/non-formal education programmes (academic, life-skills and recreational activities for Children, vocational and life skills trainings, entrepreneurship, business set-up and employment for Youth).

- Teaching experience in schools or in delivering training and/or mentoring/ coaching teachers/facilitators/trainers (public or private schools, community centers or institutes, etc.)
- Experience in dealing with public stakeholders within the education system (e.g. school principals, MoE/DoE representatives, communities).
- Experience in contributing to the designing/ revision/ contextualization of learning/ recreational/ PSS materials/programmes for children or youth.
- Knowledge in pedagogy, child/youth development , and evaluation of learning
- Ready to travel on mission into different Governorates in Syria
- Experience in working in Arabic & English languages (written and verbal)
- Good cultural awareness and sensitivity

Personal qualities

- **Behavioural competencies**

Handling insecure environments,

- Coping with change.
- Planning and delivering results.
- Working with people.
- Communicating with impact and respect
- Analyzing.

What we offer:

- Duty station: Damascus, Syria.
- Contract: Fixed Term
- Salary/benefits: Grade 5 on NRC's national salary scale
- NRC is an equal opportunities employer. We are committed to diversity without distinction to age, gender, religion, ethnicity, nationality, and physical ability.
- We think outside the box, encourage ideas, and give responsibility to all employees at all levels. You will have many opportunities to be heard and take the initiative.

IMPORTANT Considerations:

- Application deadline is **29 August 2026**.
- Candidates who do not provide complete, detailed information in the online application form may not be considered.

To apply for this Vacancy, please copy the link below:

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https://23109900.webcruiter.no/Main/Recruit/Public/5166182126?link_source_id=0