

Job Announcement (Internally & Externally)

Mental Health Supervisor at MSF SPAIN

Médecins Sans Frontières (MSF) is an international, independent, medical humanitarian organization that delivers emergency aid to people affected by armed conflict, epidemics, natural disasters, and exclusion from healthcare. MSF offers assistance to people based on need, irrespective of race, religion, gender, or political affiliation.

MSF SPAIN is advertising for the following position: **Mental Health Supervisor** – Full Time in Ain Issa

Requirements for the position	
Education:	• Bachelor's degree in Psychosocial or related field essential.
Experience:	• Psycho-social counselling experience of at least 2 years' experience. • Desirable previous experience with MSF or other NGOs in developing countries.
Languages:	• Arabic and English languages are essential.
Others:	• Computer literacy, (Word, Excel, PowerPoint, outlook) is essential.
Main responsibilities	
Place of work:	• Ain Issa
Level:	• 8
Contract of Employment	• Service Agreement for 1 month, renewable.
Main objectives	• Participate in the planning, supervision and coordination of mental health / psycho-social related services in the program in accordance with MSF standards in order to provide the most appropriate mental health support for patients.
Main responsibilities and tasks	Accountabilities • Participate in the planning, organization and coordination of Mental Health activities, in close collaboration with the PMR & Mental Health activity manager and other medical team members, to ensure an efficient and effective implementation of the resources needed while maintaining high levels of quality in Mental Health MSF programs and activities. • Coordinates activities of counselling services with other relevant actors and liaises with the local counterparts (like DoH, WHO, ICRC and NGO) on mental health matters, including referral services. • Supervise the daily mental health activities and patient support according to MSF protocols and standards in order to provide the most appropriate support for clients with psychosocial needs • Liaise with the other MSF team members of the project. • Supervise, in close coordination with the HR department, the associated processes (recruitment, training/induction, evaluation, potential detection, development and communication) of the staff under his/her responsibility to ensure both the sizing and the amount of knowledge required. • Oversee the administrative processes associated with psychosocial functioning. • When needed, give psychological support to patients according to MSF protocols to improve mental health conditions of patients and enhance their functionality. • Compile the data and statistic linked with MH activities and report to the PMR. • Offer clinical counselling and/or supervision to mental health counsellors in collaboration. • Ensure the patient's related information is kept confidential Context Specific Accountabilities Implement minimum package of MHPPS: • Define and implement a chronogram of trainings for all the staff in close collaboration with NAM, MAM and Log Manager. • Train all staff in psychological first aid.

	• Train key medical staff on basic Psychoeducation and counseling. • Implement a screening and identification system specifically sensitive to MH reactions and problems. • Train key staff on identifying and basic management of common MHPS for children. • With collaboration with MAM and PMR do the mapping and define a referral patch way to specialized MH services. • Together with counsellor educator perform counseling and/or education sessions to patients, following different medical and mental health MSF protocols and procedures, in order to improve their psychosocial condition. Monitoring and Reporting: • Monitor and evaluate all MHPSS related activities, propose changes in case needed and present to PMR. • Collect and analyze data and report on a weekly or monthly basis.
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HOW TO APPLY:

If you recognize yourself in this profile, we welcome you to send your CV and education certificate through this link:

<https://forms.gle/fj8tPWzhFtV6dk4f7>



Only shortlisted candidates will be contacted through their email address.

Closing date: 22 July 2026

Please note that due to the urgency to fill this position, you are encouraged to apply immediately as we will be reviewing applications on a rolling basis, therefore we may withdraw the position before the advertisement's closing date if we receive a sufficient number of candidates or a suitable candidate/s is identified.

Important notes:

Only CVs in English will be considered. CVs in Arabic or any other language will not be accepted.

- Incomplete applications (no cv attached, no professional certificate attached) and sharing false information will lead to automatic disqualification.
- MSF is committed to promoting diversity and gender balance within its staff. Female candidates are strongly encouraged to apply for this position. MSF has a zero-tolerance on conduct that is incompatible with its vision, principles, and objectives, including any demands for money, or favouritism during the recruitment process, and such actions may be pursued through the judicial system.