

Job Announcement (Internally and Externally)

ENERGY SPECIALIST

Based in Damascus

MSF is committed to promoting diversity and gender balance within its staff, and for that reason, female candidates are strongly encouraged to apply for this position.

Médecins Sans Frontières (MSF) is an international, independent, medical humanitarian organization that delivers emergency aid to people affected by armed conflict, epidemics, natural disasters, and exclusion from healthcare.

MSF offers assistance to people based on need, irrespective of race, religion, gender, or political affiliation.

MSF SPAIN is advertising for the following position: **Energy Specialist– Full Time based in Damascus.**

Requirements for the position	
Education:	Required: A technical diploma in electrical engineering or a university degree in Energy, Mechanical, Electrical, or a related engineering discipline.
Experience:	Essential: At least two years of professional experience in logistics-related activities within the relevant technical specialty. Desirable: Previous experience working with MSF or other humanitarian and non-governmental organizations (NGOs).
Languages:	Essential: Arabic and English language proficiency.
Knowledge	Essential: Demonstrated knowledge of the day-to-day management, operation, and monitoring of technical projects in the energy sector, including HVAC systems (where applicable), and familiarity with relevant national standards, regulations, and industry practices.
Others:	Mandatory: Computer literacy, (Word, Excel, PowerPoint, Outlook).
Main responsibilities	
Place of work:	Damascus
Level:	8
Contract of Employment	Service Agreement (Please see additional information below).
Main objectives	Carry out the assessments and ensure the implementation, day-to-day management and control of the technical part of projects in the energy (and HVAC if relevant) domain, in accordance with MSF protocols, standards and procedures in order to ensure the optimal functioning of the project and the infrastructures and efficient use of systems and equipment. - In collaboration with his/her managers, provide support and guidance to the field staff in order to ensure that all electrical (and HVAC if relevant) installations comply with MSF standards, protocols and procedures, and the preventive and corrective maintenance is done accordingly. - Carry out evaluations, feasibility and detailed studies of the project to present hierarchical superiors different possible solutions to the difficulties encountered in his/her area of specialization, namely the installation, construction and commissioning of electrical (and HVAC if relevant) installations. In direct contact with staff, identify project needs and manage responses of requests by establishing

	priorities. - Provide support to the teams in the field in the energy (and HVAC if relevant) domain and assist in the training of project technicians to make them autonomous for preventive maintenance, basic troubleshooting and small jobs. Ensuring that technicians are able to implement safely procedure for themselves and users. - Guides and supports the field teams to define and implement preventive and corrective maintenance procedures - Raises the awareness on energy use for all staff and advice on strategies to improve energy efficiency of the site. - Provide training for technicians on appropriate use and maintenance of existing and new installations. - Act as an itinerant support of the mission implementing proposed solutions when needed and provide managers with duly documented technical advice. - If necessary, defines procedures and / or protocols for the proper functioning of the electrical (and HVAC if relevant) installations in the field. - Performs regular inspections of the interventions and condition of the electrical (and HVAC if relevant) installations. - Participates in the evaluation of local actors and ensures the quality of services and supplies. - Checks and advises on international orders for consumables and replacement equipment. - Ensures the management of stocks and equipment in his/her specialty area at mission level - Ensures that all design, operating and maintenance documentation is up to date (report, asset management tool, diagrams and layouts, consumption reports, power assessments, cooling and heating need assessments). - Ensure that the right equipment and electrical tools are in place and correctly used. - Identifying, defining and implementing solutions and strategies that reduce the environmental footprint of the electrical installations (and HVAC if relevant) in the mission/projects. These strategies englobe not only technical solutions but also how the electrical installations are used, maintained and managed. The main objective of reducing the environmental footprint entails energy efficiency, reducing the carbon dioxide emissions, a proper waste management and the use of sustainable and adapted solutions according to the context.
Main responsibilities and tasks	- Conduct electrical safety and compliance assessments for all MSF facilities, including RCD testing, earthing checks, and other electrical safety inspections, and ensure adherence to MSF technical standards. - Carry out HVAC condition assessments across mission facilities and contribute to the identification of corrective and preventive maintenance needs. - Conduct renewable energy and solar feasibility assessments at project level, acting as technical focal point for the evaluation of external companies' technical capacity and proposed solutions. - Implement technical action plans developed jointly with the Mobile Support Technician (MST) Following assessments and evaluations. - Evaluate the quality and compliance of purchased electrical and energy-related materials, including market assessments to identify reliable and technically sound suppliers. - Propose and promote environmentally sustainable and energy-efficient solutions, including energy efficiency assessments to optimize consumption and reduce operational costs. - Provide technical guidance and problem-solving support for electrical, HVAC, and renewable energy installations and systems, ensuring standardized implementation in line with MSF guidelines. - Provide technical advice and capacity building to staff on the safe use of electrical systems and equipment, including training of designated logistics personnel on basic and preventive use. - Support routine minor maintenance activities and collaborate with logistics teams to develop and implement preventive maintenance plans for electrical, HVAC, and energy systems to minimize downtime and disruptions.

HOW TO APPLY:

If you recognize yourself in this profile, we welcome you to send your ID, CV and educational certificates through this link:

<https://forms.gle/qZHFGkkNFmGsdd3t7>

Or scan the QR code



Only shortlisted candidates will be contacted through their email address or WhatsApp.

Closing date: 9 November 2026.

Important notes:

- Only short-listed candidates will be contacted, no applications will be accepted after the deadline.
- Incomplete applications (no cv, certificate) and sharing false information will lead to automatic disqualification.
- Female candidates are strongly encouraged to apply.
- MSF never asks for money from candidates at any stage of recruitment process. Besides, no monetary transactions, neither demands of favors in kind, nor other types of favoritism will be tolerated in the recruitment process, and they may be pursued through the judicial system.
- One month Service Agreement is Initially offered through a renewable 1-month service agreement due to administrative registration requirements. This is a temporary arrangement and should not be interpreted as the expected duration of the position.
- At MSF, our work is guided by a set of core values and principles. We invite you to learn more about them here: <https://www.msf.org/who-we-are#principles>