

JOB VACANCY ANNOUNCEMENT- MSF OCB

Job Title	Watchman
Employer	Médecins Sans Frontières - Belgium
Duty Station	Aleppo – Survivors of ill -Treatment Hub
Deadline for applications	15 th September 2026
Contract status	3 months renewable
Type of contract	Service Agreement - Full time
Start Date	October 2026

Introduction about MSF:

Médecins Sans Frontières (MSF) / أطباء بلا حدود is an international, independent, medical humanitarian organization that delivers emergency aid to people in 70 countries who are affected by armed conflict, epidemics, natural disasters and exclusion from healthcare. MSF offers assistance to people based on need, irrespective of race, religion, gender or political affiliation and our actions are guided by medical ethics and the principles of neutrality and impartiality.

We offer basic healthcare, perform surgery, fight epidemics, rehabilitate and run hospitals and clinics, carry out vaccination campaigns, operate nutrition centers, and provide mental healthcare. Our activities include the treatment of injuries and disease, maternal care and the provision of humanitarian aid. Where necessary, we set up sanitation systems, supply safe drinking water, and distribute relief to assist survival.

Check the links:

[Médecins Sans Frontières](#) / أطباء بلا حدود

[Médecins Sans Frontières T-shirt](#) / أطباء بلا حدود - موظفي

Accountabilities:

- Surveying hub access and guides people to reception within authorized hours. Contacts administration team for authorizing people access.
- Watching the hub's perimeter fence through regular patrols. Remaining on duty until the end of the shift never leaving the post unattended.
- Checking that the doors and windows are locked and lights are off when people leave premises. Checking that security lights are working properly and informing line manager of any possible problems.



- Keeping area within the hub clean and tidy (ex. empty dustbins, sweep paths, etc.) and performing general maintenance activities of the garden (ex. cut grass, maintain flower beds, prune trees if necessary, etc.).
- Maintaining watchmen's torches and other lighting tools, returning used batteries and keeping the necessary supply of spare batteries. Maintaining communication equipment (radio) in working conditions and providing battery availability
- Supervising diesel/petrol tank levels and providing spare can(s) of fuel. Ensuring the correct functioning of generator and water pumps (starting, switching off, record sheet of operating hours and maintenance) as well as the correct use of extinguishers (being aware of their location).
- Informing line manager of arrival of any materials before unloading and helping MSF staff carry heavy items, if necessary.

context specific responsibilities:

On top of the security/safety role mentioned above, the watchman in the hub has roles to;

- On arrival of patient/ visitors, check daily appointment list. In case of patients/ visitors without appointment, notify the medical team.
- Welcome patients visiting the hub in a respectful manner and sensitize the site security/ safety.
- Guide patients to follow the security and safety rule of the site.
- Keep the exterior part of the premise patient friendly and clean
- Support patients who need assistance (patients with physical disability, pregnant women, etc.) in entering the center

Requirements:

Education:	None is required
Experience:	Previous work experience in related activities desirable Desirable experience in MSF or other NGOs
Languages :	Arabic is essential writing and reading

Application process:

In order to apply for this position, please click on this [Link](#) or scan the quick code (QR) and fill in the application form. Please keep in mind that **applicants must use a personal Gmail Account in order to be able to complete the application form.**



scan me!

Before submitting the application, make sure to enter all the required data and upload your CV and other required documents in the dedicated spaces. **Submitting is allowed for one time only.**

DEADLINE: Completed applications must be received by the [15th September 2026.](#)

Due to the urgent need to fill this position, we encourage you to apply immediately, as applications will be reviewed on a rolling basis. Therefore, the vacancy may be closed before the advertised closing date if a sufficient number of candidates is received or if a suitable candidate(s) is found.