
NRC in Syria

NRC is in Syria to support people affected by forced displacement (IDPs, returnees, host community etc.) so that they can have access to timely and effective assistance, to cope with the crisis, and when the crisis ends, return and rebuild their lives. Since the start of its activities in mid-2016 in Syria, NRC has provided humanitarian assistance to more than **600,000 people**, particularly in the Governorates of Damascus, Aleppo, Quneitra, Dara'a, Hama, Hassake, and Rif Damascus, out of which more than 152,000 people reached in 2020 with the provision of more than 255,000 services and moving forward to reach more during 2021.

NRC will continue to apply an integrated programming approach, where Education, capacity building, Shelter/WASH, and Food Security and Livelihoods (FSL) programmes work jointly to enable displacement-affected populations to meet their basic needs, enjoy their rights, and benefit from pathways to durable solutions.

Role Specific Information:

The purpose of the Education Technical Assistant position is to provide administrative and/or technical support in a specialist area of work.

Generic responsibilities

1. Adhere to NRC policies, tools, handbooks and guidelines
2. Assist a range of support with the implementation of the Core Competency's (CC) portfolio according to plan of action
3. Implements independently procedures and activities within own function or core competency as delegated
4. Responsible for organising and delivery of tasks in line with priorities and standards
5. Develop and maintain knowledge of the specialist area of work in which technical assistance and support is being provided, in order to be most effective in supporting the team
6. Use initiative in day to day problem solving in line with agreed procedures, priorities and standards for the area of work
7. Prepare and develop status reports as required by management
8. Ensure proper filing of documents
9. Promote and share ideas for improvement in your area of expertise
10. Adhere to NRC country education strategy and standards.
11. Carry out NRC activities in accordance with NRC Safe and Inclusive Programming (SIP) guidelines, policies, and Syria-specific explanatory notes.
12. Report any breaches/concerns, in a confidential manner, through NRC SCO reporting channels.

Our Ideal Candidate:

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1. Professional competencies

Generic professional competencies:

- Minimum bachelor's degree preferably in Education, related social field, or Economics.

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- Previous relevant experience of minimum 1 year from working in education for children and/or youth (planning, implementing/overseeing the implementation and reporting education activities/projects)
 - Previous experience from working in a humanitarian/recovery context, preferably as an education assistant.
 - Previous experience from working in a complex and volatile context
 - Good knowledge of English and Arabic, both written and verbal.

Context related skills, knowledge and experience:

- Experience of minimum 1 year in teaching or facilitating trainings for youth or teachers, coaching teachers/trainers/facilitators or supervision of vocational trainings.
- Experience of minimum 1 year in facilitating activities with children and/or youth
- Experience in building relationship with key stakeholders (e.g: schools principals, communities, etc)
- Experience in overseeing the implementation of education activities and reporting.
- Knowledge of active learning strategies
- Good understanding of the public education system in Syria.

2. Behavioural competencies (max 6)

These are personal qualities that influence how successful people are in their job. NRC's Competency Framework states 12 behavioural competencies, and the following are **essential** for this position:

- Handling insecure environments
- Planning and delivering results
- Working with people
- Analyzing
- Communicating with impact and respect
- Coping with change

What do we offer:

- Duty station: South, Central Area Office, **As Suwayda**.
- Contract: Till the end of June 2026. Renewal based on funding and performance.
- Salary/benefits: According to the NRC's salary scale and terms and conditions

IMPORTANT Considerations:

- This position is open to **Internal and External candidates**.
- Application deadline is **12 April 2026**.
- Candidates who do not provide complete, detailed information in the online application form may not be considered.

To apply for this Vacancy, please copy the link below:

https://23109900.webcruiter.no/Main/Recruit/Public/5107001405?link_source_id=0