

JOB VACANCY

BASE	Hassaka
POSITION	Pharma and Medical Commodities (PMC) Specialist

Position Information

- Position Title: Pharma and Medical Commodities (PMC) Specialist
- Location: Syria (with regular travel to Al-Hasakah, Raqqa, Aleppo and other supported locations)
- Line Manager: Health Coordinator
- Technical Coordination: Logistics Manager, Project Managers, Health Specialists and Programme Teams

Purpose of the Position

- The PMC Specialist provides strategic and technical leadership for pharmaceutical management, health commodity security, and medical supply chain systems across all supported health programmes in Syria.
- The position supports the Health Coordinator in ensuring the uninterrupted availability, quality, safety, accountability, and appropriate utilization of pharmaceuticals, medical consumables, medical equipment, and health commodities.
- The PMC Specialist oversees forecasting, quantification, warehousing standards, supply chain performance, quality assurance systems, and capacity strengthening initiatives across all programme locations.

Key Responsibilities

- Lead the development, implementation, monitoring, and continuous improvement of pharmaceutical and medical commodity management systems across all supported programmes in Syria.
- Provide technical oversight of pharmaceutical supply chain operations across Al-Hasakah, Raqqa, Aleppo, and other programme locations.
- Develop and maintain standardized SOPs, guidelines, tools, and quality assurance systems for pharmaceutical management.
- Lead forecasting and quantification exercises for pharmaceuticals, medical consumables, laboratory commodities, and medical equipment.
- Monitor stock status, consumption trends, and supply chain performance and implement measures to minimize stock-outs and overstocking.
- Monitor medicines availability and establish early warning systems for critical shortages.
- Support emergency preparedness planning through contingency stock management and emergency commodity forecasting.
- Oversee implementation of Good Storage and Distribution Practices (GSDP) across warehouses and supported health facilities.
- Conduct regular assessments of warehouses, pharmacies, and storage facilities to ensure compliance with quality standards.
- Monitor cold-chain management systems and ensure proper storage and transportation of temperature-sensitive products.
- Review loss, damage, expiry, and donation reports and recommend corrective and preventive actions.
- Provide technical oversight and support for procurement planning, technical specifications, tender evaluations, and pharmaceutical sourcing activities.
- Participate in supplier prequalification and vendor performance assessments.

- Provide technical supervision, mentoring, and capacity building to pharmacists, warehouse staff, and programme personnel.
- Develop and deliver training on pharmaceutical management, inventory control, forecasting, storage standards, and rational medicine use.
- Establish and monitor pharmaceutical supply chain performance indicators across all programme locations.
- Collaborate with MEAL teams to strengthen pharmaceutical monitoring systems and reporting mechanisms.
- Prepare technical reports, assessments, analyses, and donor contributions related to pharmaceutical systems and medical commodities.
- Support audits, programme reviews, assessments, proposal development, and strategic planning exercises.
- Represent UPP in technical meetings and coordination forums related to pharmaceutical management and health commodity security.

Essential Requirements

- Bachelor Degree in Pharmacy (mandatory).
- Master degree in Public Health, Pharmaceutical Management, Supply Chain Management, Health Systems Management, or a related field is highly desirable.
- Minimum five years of progressively responsible experience in pharmaceutical management, health supply chains, or medical commodity systems.
- Minimum three years in a supervisory, advisory, or technical coordination role.
- Demonstrated experience in forecasting, quantification, warehousing, quality assurance, procurement support, and supply chain monitoring.
- Experience with international NGOs and humanitarian health programmes is required.
- Advanced knowledge of GSDP, pharmaceutical quality assurance, inventory management, and cold-chain systems.
- Strong analytical, reporting, coordination, and problem-solving skills.
- Fluency in English and Arabic.

Merit Accreditation

- Experience managing pharmaceutical systems across multiple governorates in Syria.
- Experience supporting donor-funded health programmes.
- Experience in health systems strengthening and pharmaceutical governance initiatives.
- Strong stakeholder engagement and representation skills.
- Advanced skills in forecasting, quantification, and health commodity security.
- Experience supervising pharmacy and warehouse teams.
- Ability to travel frequently to programme locations.

How to apply

Thank to send your application with a resume, cover letter, to:

vacancy.syria@unponteper.it

Deadline for submitting applications: 27July 2026