

## **NRC in Syria**

NRC is in Syria to support people affected by forced displacement (IDPs, returnees, host community etc.) so that they can have access to timely and effective assistance, to cope with the crisis and when the crisis ends return and rebuild their lives. Since the start of its activities in mid-2016 in Syria, NRC has reached with humanitarian assistance more than 360,000 people, out of which more than 150,000 reached in 2018 alone in the Governorates of Damascus, Aleppo and Rif Damascus.

NRC will continue to apply an integrated programming approach, where Education, capacity building, Shelter/WASH, and Food Security and Livelihoods (FSL) programmes work jointly to enable displacement-affected populations to meet their basic needs, enjoy their rights, and benefit from pathways to durable solutions.

## **Duties and responsibilities**

- Manage and implement a delegated portfolio of projects (activities, budget and project documentation) as delegated by Area Manager in line with proposals, strategies and donor requirements, and ensure high technical quality;
- Develop modalities for community engagement and identify synergies (within NRC and with other stakeholders) and opportunities for interventions, particularly in capacity building, referral to services and information provision;
- Coordinate, and where necessary engage in, support to NRC integrated projects, to input on beneficiary identification and activity selection criteria, especially in collaboration with other NRC programmes;
- Conduct field monitoring visits to engage with stakeholders, to support NRC field staff and uphold programme quality, ensuring that projects target beneficiaries most in need;
- Represent NRC externally, and develop and maintain positive relationships with key interlocutors at Area level, and build the capacity of NRC field staff to maintain a network of stakeholders;
- Oversee the team's work in identifying and mobilizing community focal points, as part of NRC's area-based approach to service delivery;
- Drawing inputs from field staff, provide regular field reports to Line Manager and Area Manager, highlighting technical or operational successes or challenges, and providing up-to-date briefings and analysis on relevant issues;
- Contribute to strategy development, project proposals and input on needs and gaps;
- Ensure compliance by the Officers with policies, and implementation of data management and M&E tools;
- Other tasks relevant to the position as requested by the line manager.

## **Qualifications**

- A university degree in law, social science or other related field.
- At least 3 years' experience in project management, including supervision of staff and ensuring compliance with internal policies and procedures
- Significant experience in monitoring, evaluation and reporting on project activities
- Strong organizational and team work skills
- Prior experience of representing an I/NGO, especially in coordination and partnerships
- MS Office computer skills, especially in Word, Excel, Power Point and Outlook
- Ability to manage and priorities a varied workload in a rapidly changing work environment.
- Previous experience from working in complex and volatile contexts
- Ability to understand and implement organizational and donor policies.
- Proven people management experience and knowledge about own leadership skills/profile
- Fluency in English, both written and verbal

## **Personal qualities**

- Handling insecure environments
- Managing resources to optimize results
- Empowering and building trust
- Managing performance and development
- Planning and delivering results

**We can offer**

Contract Period: Up to one year, renewable based on NRC fund and performance.

Salary/Benefits: According to NRC's salary scale and terms and conditions.

Duty Station: Al-Hasakah Governate - Qamishli City

**To apply for this Vacancy, please copy below link:**

[https://23109900.webcruiter.no/Main/Recruit/Public/4347122091?link\\_source\\_id=0](https://23109900.webcruiter.no/Main/Recruit/Public/4347122091?link_source_id=0)