

## Job Announcement (Internally & Externally)

### - Lay Counselor Educator (**Females ONLY**)

**Médecins Sans Frontières (MSF)** is an international, independent, medical humanitarian organization that delivers emergency aid to people affected by armed conflict, epidemics, natural disasters, and exclusion from healthcare. MSF offers assistance to people based on need, irrespective of race, religion, gender, or political affiliation.

**MSF SPAIN** is advertising for the following position: **Lay Counselor Educator** – Full Time

Requirements for the position	
<b>Education:</b>	<ul style="list-style-type: none"> <li>• Desirable, formal degree in Counselling, psychology and/or social work.</li> <li>• Training in Psychological First Aid, basic- counseling, GBV case management and psychosocial support is an asset.</li> </ul>
<b>Experience:</b>	<ul style="list-style-type: none"> <li>• Desirable working experience in related jobs.</li> <li>• Desirable previous experience with MSF or other NGOs in developing countries</li> </ul>
<b>Languages:</b>	<ul style="list-style-type: none"> <li>• Arabic is essential and English is a strong asset.</li> </ul>
<b>Others:</b>	<ul style="list-style-type: none"> <li>• Strong communication, and social skills (attentive listening, open attitude, empathy, sensitivity)</li> <li>• Capacity to work in a multidisciplinary team</li> <li>• Initiative, Creativity and Flexibility</li> <li>• Capacity to adjustment to change</li> <li>• Strong interest in helping vulnerable population</li> </ul>
Main responsibilities	
<b>Place of work:</b>	<ul style="list-style-type: none"> <li>• The position will be based in Idlib – Atimah catchment area.</li> </ul>
<b>Level:</b>	<ul style="list-style-type: none"> <li>• 4</li> </ul>
<b>Contract of Employment</b>	<ul style="list-style-type: none"> <li>• Service Agreement for 1 month, renewable.</li> </ul>
<b>Main objectives</b>	Perform basic counseling and/or educational activities to patients, families, communities, following MSF protocols and procedures, in order to improve the health condition of the patient.
<b>Main responsibilities and tasks</b>	<ul style="list-style-type: none"> <li>• Conducting individual and group mental health awareness, PFA (psychological first aid) and psychoeducation sessions in the safe spaces and camps/settlements</li> <li>• Lead psychosocial support group sessions with women and children to identify their needs and support their coping mechanisms.</li> <li>• Identifying beneficiaries with mental health needs and referring them to Counsellors for mental health counselling and further assistance.</li> <li>• Identifying beneficiaries with higher risk of developing post-traumatic stress disorder or other mental health condition</li> <li>• Assisting and/or accompanying beneficiaries in receiving better mental health intervention and making appropriate referrals after discussion with Mental Health Supervisor for different levels of care.</li> <li>• Contributing to context understanding and data collection on medical/humanitarian issues, with a specific attention to vulnerabilities, to provide reliable information for operational decision-making through:</li> <li>• Supporting administration of assessments/ surveys when needed.</li> <li>• Reporting all important information expressed by the beneficiaries and the communities, ensuring confidentiality at all times.</li> <li>• Keeping the Line Manager informed about identified cases and activity conducted in the safe spaces.</li> <li>• Informing the Line Manager regarding the day-to-day challenges and achievements in the field, and seeking support whenever needed.</li> <li>• Document and monitor all activities and outcomes and submit regular reports.</li> </ul>

**HOW TO APPLY:**

If you recognize yourself in this profile, we welcome you to send your CV and education certificate through this link: <https://forms.gle/mi5DDDWto3THPPMq6>

**Only shortlisted candidates will be contacted through their email address.**

**Closing date: Thursday 12<sup>th</sup> June 2025.**

Please note that due to the urgency to fill this position, you are encouraged to apply immediately as we will be reviewing applications on a rolling basis, therefore we may withdraw the position before the advertisement's closing date if we receive a sufficient number of candidates or a suitable candidate/s is identified.

**Important notes:**

- Incomplete applications (no cv attached, no professional certificate attached) and sharing false information will lead to automatic disqualification.
- MSF is committed to promoting diversity and gender balance within its staff. Female candidates are strongly encouraged to apply for this position. MSF has a zero-tolerance on conduct that is incompatible with its vision, principles, and objectives, including any demands for money, or favouritism during the recruitment process, and such actions may be pursued through the judicial system.