

## **NRC in Syria**

NRC is in Syria to support people affected by forced displacement (IDPs, returnees, host community etc.) so that they can have access to timely and effective assistance, to cope with the crisis and when the crisis ends return and rebuild their lives. Since the start of its activities in mid-2016 in Syria, NRC has reached with humanitarian assistance more than 360,000 people, out of which more than 150,000 reached in 2018 alone in the Governorates of Damascus, Aleppo and Rif Damascus.

NRC will continue to apply an integrated programming approach, where Education, capacity building, Shelter/WASH, and Food Security and Livelihoods (FSL) programmes work jointly to enable displacement-affected populations to meet their basic needs, enjoy their rights, and benefit from pathways to durable solutions.

## **Our Ideal Candidate:**

Our ideal candidate is a university graduate, with a minimum of 5 years' experience from a senior management position in a humanitarian/recovery context. NRC is particularly looking for a manager with the strength and vision to support fresh and innovative teams of highly professional staff across our areas of operations. A strategic thinker, with strong project management skills and an individual with a solid understanding of the Syrian context and the donor landscape involved is highly valued. Candidates with a thorough understanding of, and experience working with all phases of Project Cycle Management are particularly encouraged to apply.

## **Role and Responsibilities:**

The Area Manager is responsible for ensuring high quality and cost effective programme/project implementation within the designated geographical area, in compliance with NRC and donors' policies and procedures. S/he will represent NRC at area level and represent area priorities within the Country Management Group. As a member of the leadership team the Area Manager ensures that staff observe NRC's Code of Conduct and other guiding principles and that NRC's financial, human and other resources are carefully controlled to ensure maximum impact for affected communities is achieved.

## **Position Responsibilities include:**

- Line management for senior project staff and support functions in the area
- Member of the Country Management Group (CMG)
- Compliance with and adherence to NRC policies, guidance and procedures
- Provide area specific input on CC strategies, Country Strategy and Plan of Action
- Organize grants opening and closure meetings at area level
- Implementation of projects (including master support budget and coordinating input for donor proposals and reports) in the area, in compliance with contractual commitments (i.e. quality, synergies, timeliness, use of resources) and aligned to regional and global strategies
- Assess needs, develop emergency response and implement response plans, including cash-based interventions and market based programmes
- Ensure optimal use of resources within the allocated project budgets and CC strategies
- Represent NRC and networking on area level
- Ensure that capacity building is provided to all staff in the area
- Ensure overall security and safety of staff in the area
- Promote the rights of IDPs/returnees in line with the advocacy strategy
- Build a strong Area Office with clear functions vis-à-vis external actors in the area as well as the country office, while remaining in close contact with other area offices.
- Develop with equal focus projects on WASH, shelter, capacity building and LFS ensuring the adoption of new methodologies including cash.

- Ensure Master Budget is covered and up to date at all times, reflecting cost-efficient use of the available funding.
- Lead by example the teams on the ground on NRC's core values (dedication, innovation, inclusion and accountability).
- Lead on access strategy and its implementation in hard to reach areas
- Be an advocate for NRC programs and most importantly

**Additional Information:**

Duty Station: Syria

Duration: We offer up to a 2 year contract

**To apply for this Vacancy, please copy below link:**

[https://ekum.fa.em2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX\\_1001/job/331](https://ekum.fa.em2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_1001/job/331)