Vacancy Announcement

Job Description:

Company: International Medical Corps.

Job Title: Gynecologist

Contract type: Special Service Agreement

Duty Station: Syria-Tartous

Number of Vacancies: 1.

Application Closing Date : December 2, 2026, 4:00PM.

JOB SUMMARY

The Obstetrician and Gynecologist is a medical doctor specialized in providing comprehensive reproductive health services to women and girls in clinical setting. The Obstetrician and Gynecologist will collaborate with other health professionals, such as midwives, nurses, and pharmacists. The Obstetrician and Gynecologist is responsible for diagnosing, treating, and preventing reproductive health conditions, such as pregnancy complications, infections, cancers, and injuries. The Obstetrician and Gynecologist also participates in promoting reproductive health and rights and preventing gender-based violence and harmful practices.

To perform this job successfully, an individual must be able to perform each essential function with or without reasonable accommodation.

MAIN TASKS AND RESPONSIBILITIES

- Perform clinical consultations and examinations of women and girls, and provide appropriate diagnosis, treatment, and referral for reproductive health conditions, such as pregnancy complications, infections, cancers, and injuries.
- Provide family planning services and counseling, and offer a range of contraceptive methods, such as pills, injections, implants, and intrauterine devices.
- Provide antenatal, and postnatal care, and family planning
- Provide screening and treatment for cervical cancer, breast cancer, and other gynecological cancers, and refer patients to specialized care when needed
- Provide screening and treatment for sexually transmitted infections, including HIV, and provide counseling and support to patients and their partners
- Provide care and support to survivors of gender-based violence
- Document and report all reproductive health-related activities, outcomes, and incidents, and maintain accurate and complete records
- Participate in the assessment and analysis of the reproductive health situation and the reproductive health needs of the target population, and identify and prioritize the gaps and challenges
- Participate in the evaluation and improvement of the reproductive health services and provide feedback and suggestions for adaptation and innovation.
- Incase inpatient services are available in the facility conduct daily word round and ensure quality of services.

- Incase responsibilities are assigned as head of the unit, ensure proper organization, staff Rota, discipline and coordination of services with staff and other sections in the health facility.
- Ensure availability to attend obstetric emergencies at the health facility.
- Ensure implementation and monitoring of health data in patient charts and reporting tools.
- Participate and lead quality assurance mechanisms in the unit such as CMEs, mortality and morbidity audits and quality assessment.

Perform other duties as assigned. The duties and responsibilities listed in this document are representative of the nature and level of work assigned and not necessarily all inclusive.

MINIMUM QUALIFICATIONS

- Typically, a bachelor's degree or equivalent in medicine from a recognized institution.
- Postgraduate degree or diploma in obstetrics and gynecology or equivalent from a recognized institution.
- Valid license or registration to practice as an Obstetrician and Gynecologist
- At least five years of relevant experience as an Obstetrician and Gynecologist in a hospital setting, preferably in a low-resource or humanitarian context.
- Proficient in the use of reproductive health equipment, supplies, and drugs, and familiar with the comprehensive reproductive health services and protocols.
- Able to perform clinical consultations, surgical procedures, and interventions independently and effectively.
- Able to diagnose, treat, and prevent reproductive health conditions promptly and appropriately.
- Able to work under pressure and in challenging conditions, and to cope with stress and uncertainty.
- Able to communicate and collaborate with other health professionals and patients from diverse backgrounds and cultures.
- Fluent in English and the local language, and able to read, write, and speak clearly and accurately.
- Committed to humanitarian values and principles, and respectful of the dignity and rights of the patients and the communities.

Ethical Conduct at International Medical Corps:

As part of a global, humanitarian team dedicated to saving lives, easing suffering, and building self-reliance, International Medical Corps staff are responsible for adhering to our *Code of Conduct and Ethics* and for knowing and abiding by International Medical Corps policies and standards. All staff play a vital role in preventing violations of our *Code of Conduct and Ethics*, including conflicts of interest, fraud, corruption, and any kind of exploitation or abuse. International Medical Corps is also committed to providing a safe and healthy work environment free of harassment, bullying, and other misconduct, enabling staff to build and maintain professional, respectful working relationships.

International Medical Corps prioritizes safeguarding the populations with whom we work from exploitation, neglect, or abuse of children and adults at risk, and/or any form of trafficking in persons. International Medical Corps is committed to engaging members of crisis-affected communities to participate in meaningful ways in a crisis response, including making informed decisions about the assistance they receive, mitigating potential risks, and holding us accountable for the commitments we make. All staff are expected to support International Medical Corps' culture of accountability toward our stakeholders, particularly the crisis-affected communities and individuals we serve.

As part of International Medical Corps' commitment to a speak-up culture and as one of the primary ways we collectively hold ourselves accountable for complying with the ethical principles and standards of conduct outlined in the *Code of Conduct and Ethics,* all staff are required to report suspected or actual misconduct or violations of organizational policies. Our *Code of Conduct and Ethics* and *Whistleblower Policy* prohibit any form of retaliation against whistleblowers or individuals who report a concern in good faith. Staff who violate these protections may be subject to disciplinary action, up to and including termination of employment or contractual relationship with International Medical Corps.

- **About us:**

Humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs.
International Medical Corps is proud to provide equal employment opportunities to all employees and qualified applicants without regard to race, color, religion, sex, sexual orientation, national or ethnic origin, age, disability or status.

International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction.
If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website for reporting misconduct : www.InternationalMedicalCorps.ethicspoint.com
Please do not submit your CV or application to this website; it will not be considered for review.
WOMEN ARE STRONGLY ENCOURAGED TO APPLY.

This position is urgently required, and recruitment will be conducted on a rolling basis. Interested candidates are encouraged to apply as soon as possible, as the vacancy may be filled before the closing date.

To apply for this vacancy please click on the following link and fill in the required information:

Tartous:

https://enketo.ona.io/x/pUetClTZ