

NRC in Syria

NRC is in Syria to support people affected by forced displacement (IDPs, returnees, host community etc.) so that they can have access to timely and effective assistance, to cope with the crisis and when the crisis ends return and rebuild their lives. Since the start of its activities in mid-2016 in Syria, NRC has reached with humanitarian assistance more than 360,000 people, out of which more than 150,000 reached in 2018 alone in the Governorates of Damascus, Aleppo and Rif Damascus.

NRC will continue to apply an integrated programming approach, where Education, capacity building, Shelter/WASH, and Food Security and Livelihoods (FSL) programmes work jointly to enable displacement-affected populations to meet their basic needs, enjoy their rights, and benefit from pathways to durable solutions.

Background

All NRC employees are expected to work in accordance with the organization's core values: dedication, innovation, inclusivity and accountability. These attitudes and beliefs shall guide our actions and relationships.

Role Specific Information

- Contribute, under the coordination of the education officer, to the planning of the assigned education activities for children/youth (schedule, locations, resources, and targets), in line with NRC's education strategy, yearly planning, targets, and quality standards.
- Is directly responsible for the quality and timely implementation of all planned activities and achievement of the targets set:
 - Direct planning and facilitation of trainings for teachers and facilitators, and beneficiaries of vocational training, followed by technical support and coaching
 - Planning and facilitation of children/youth led activities
 - Delivery of awareness sessions and activities for/with parents;
 - Plan and follow-up on the delivery of non-formal education activities for children/youth.
 - She/he has the obligation to timely flag potential challenges and risks.
- Contribute to the assessment and selection of schools, venues, and centres for the implementation of education activities.
- Responsible for the identification of key resources/stakeholders in the assigned schools, venues, centers, and communities. Establish and maintain effective collaborative relationships with the school principal, teachers, staff, parents, students, facilitators, center/venue managers and community representatives.
- Provide support to the technical education unit, as per need, for the design/contextualization (in English and Arabic) of education materials and tools, in line with NRC's strategy and quality standards.
- Ensure the monitoring and quality check of the NRC activities conducted in the assigned schools/centres by contributing to data collection, documentation, data analysis and drafting of regular activity implementation and monitoring reports, as per NRC logframe and donor requirements
- Support the Education Officer to build synergies with other components of the education programme and other core competencies. Constantly liaises with relevant departments, as per need.
- Prepare all administrative, logistical, and financial arrangements and documentation for the activities assigned/coordinated, as per NRC standards.
- Assist in the selection process of the mobile resources needed to support the implementation of the education programmes.
- Support the community outreach efforts, and the beneficiaries selection.
- Can be deployed temporarily to other field locations for initial assessments, the delivery of education assistance, initiation/ planning/ coordination/ implementation/ monitoring/ evaluation of children/youth education activities, recruitment of temporary education staff (and/or capacity building).
- Can be re-allocated temporarily to other positions or requested to support other education activities that require a similar expertise, as per the education programme priorities.

Our Ideal Candidate

- Minimum Bachelor Degree preferably in Education, related social field, or Economics.
- Previous experience from working in a humanitarian/recovery context, preferably as an education assistant.
- Previous experience from working in a complex and volatile context
- Previous relevant experience of minimum 1 year from working in education for children and/or youth (planning, implementing/overseeing the implementation and reporting education activities/projects)
- Good knowledge of English and Arabic, both written and verbal.
- Experience of min. 1 year in teaching or facilitating trainings for youth or teachers, coaching teachers/trainers/facilitators or supervision of vocational trainings.
- Experience of min 1 year in facilitating activities with children and/or youth
- Experience in building relationship with key stakeholders (e.g: schools principals, communities, etc)
- Experience in overseeing the implementation of education activities and reporting.
- Knowledge of active learning strategies
- Good understanding of the public education system in Syria.

Additional Information

Contract period: Up to one year, renewable based on NRC fund and performance.

Salary/benefits: According to NRC's salary scale and terms and conditions.

Duty station: Damascus

To apply for this vacancy, please go through the following link:

https://23109900.webcruiter.no/Main/Recruit/Public/4407080592?language=en&link_source_id=0

IMPORTANT NOTES:

- Candidates who do not fill the website application form in details may not be considered.
- **Female candidates are strongly encouraged to apply for this position.**