

## JOB VACANCY ANNOUNCEMENT- MSF OCB

Job Title	Counselor Educator
Employer	Médecins Sans Frontières - Belgium
Duty Station	Latakia
Deadline for applications	01 <sup>st</sup> September 2025
Contract status	Service Agreement for 3 months, Possible Renewable
Type of contract	Full time
Start Date	ASAP

### Introduction about MSF:

Médecins Sans Frontières (MSF) / أطباء بل حدود is an international, independent, medical humanitarian organization that delivers emergency aid to people in 70 countries who are affected by armed conflict, epidemics, natural disasters and exclusion from healthcare. MSF offers assistance to people based on need, irrespective of race, religion, gender or political affiliation and our actions are guided by medical ethics and the principles of neutrality and impartiality.

We offer basic healthcare, perform surgery, fight epidemics, rehabilitate and run hospitals and clinics, carry out vaccination campaigns, operate nutrition centers, and provide mental healthcare. Our activities include the treatment of injuries and disease, maternal care and the provision of humanitarian aid. Where necessary, we set up sanitation systems, supply safe drinking water, and distribute relief to assist survival.

*Check the links:*

[Médecins Sans Frontières أطباء بل حدود](#)

[Médecins Sans Frontières T-shirt قف أطباء بل حدود - م](#)

### Main Objective of the position:

Perform counseling and/or education sessions to patients, and/or caregivers following MSF medical and mental health protocols and procedures, in order to improve their psychosocial condition.

## **Accountabilities:**

- Actively promote the availability of counselling services. Carry out, individually or in group, non-specialized counselling and/or educational sessions, to patients, their families, the community to alleviate their psychosocial difficulties within the project scope of activities.
  - Provide first assessment, psychological first aid (PFA) and psychosocial support/counselling to patients.
  - Refer patients to other specialists or other institutions for further assistance, when necessary in order to propose the best support available in order to offer patients holistic package of care when it is available.
  - Participate in the creation of any material needed for counseling activities
  - Attend and actively participate in supervision sessions and educational sessions with members of the team.
  - Keep files and statistics of daily activities confidential and participate in team meetings to share experiences and discuss special cases with other counsellors, preserving confidentiality
  - Support other MH staff or medical departments (when needed and validated) in the provision of a holistic package of care within the scope of responsibility of the mental health department.
  - Inform line manager of any problem of any kind arising during the day-to-day activities.
  - Identify the psychosocial, socio-economic and administrative needs for patients
- Working together with other team members to prepare/produce various mental health psychosocial education messages/topics, according to specific groups and needs e.g. caretakers of disabled individual, population affected by armed conflict as well as any material needed for counselling activities and look after it in.

## **MSF Section/Context Specific Accountabilities:**

- Adhere to MSF principles and standards.
- Flexible and adaptable to changes in work context and plans
- Ensure verbal consent is obtained before engaging other service providers or specialists or disclosing information.
- Provide basic mental health assessment for all patients referred from the Mobile clinic team and Ktelbiye PHCC in Latakia
- Provide individual and family sessions for patients or those referred by external organizations
- Ensure proper follow up for patients and report on challenging cases for support
- Provide group awareness sessions and group psychoeducation sessions for beneficiaries in order to disclose availability of the service as well as identify cases
- Identify and facilitate referrals for patients needing psychological evaluation and management, after discussion and validation of the psychologist and NTS
- Maintain an organized cabinet of patient files and reports of activities conducted, ensuring patient confidentiality
- Submit weekly reports (quantitative/ qualitative) as per MSF standards.
- Attend regular meetings for supervision and case discussion as well as planning of activities and reporting on the clinic's needs and arising challenges
- Coordinates with the social worker, any beneficiary on follow-up requiring other support services, which are non-medical in nature
- Coordinates with the medical team, any beneficiary on follow-up requiring other medical services
- Review of the IEC materials (Flyers, brochures, posters...) used for health education activities among patients and beneficiaries.

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## **Requirements:**

<b>Education</b>	Counseling, psychology or other similar degree/diploma.
<b>Experience</b>	1 Year Experience essential in similar position. Experience with NGO is desirable.
<b>Languages</b>	Arabic is essential; English is desirable
<b>Other</b>	



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**Requirement:** Female applicants are preferred; Latakia residents will be prioritized

**Knowledge** Essential computer literacy (MS Office)

**Competencies**

- Results
- Teamwork
- Flexibility
- Commitment
- Stress management

**Application process:**

In order to apply for this position please send your application via following email ([msfocb-syria-jobs@msf.org](mailto:msfocb-syria-jobs@msf.org)), Write the Subject Line **Counselor Educator**. Please send us your **CV in English, together with a motivation letter and all relevant work and education certificates**, without supporting documents the application will be not accepted.

*Only short-listed candidates will be contacted.*

*Female applicants are highly encouraged to apply.*

*DEADLINE FOR SUBMITTING THE APPLICATION: 01<sup>st</sup> September 2025*

*We are an equal opportunity employer; we do not charge a fee for any applications received.*