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## **NRC in Syria**

NRC is in Syria to support people affected by forced displacement (IDPs, returnees, host community etc.) so that they can have access to timely and effective assistance, to cope with the crisis and when the crisis ends return and rebuild their lives. Since the start of its activities in mid-2016 in Syria, NRC has reached with humanitarian assistance more than 360,000 people, out of which more than 150,000 reached in 2018 alone in the Governorates of Damascus, Aleppo and Rif Damascus.

NRC will continue to apply an integrated programming approach, where Education, capacity building, Shelter/WASH, and Food Security and Livelihoods (FSL) programmes work jointly to enable displacement-affected populations to meet their basic needs, enjoy their rights, and benefit from pathways to durable solutions.

## **Role Specific Information**

- Adherence to NRC policies, guidance and procedures
- Ensure that projects target beneficiaries most in need of protection, explore and assess new and better ways to assist
- Promote the rights of IDPs/returnees in line with the advocacy strategy
- Support the work of the Advocacy and Media Team
- Be the team focal point for advocacy on issues of access, protection, and education across Syria and work in close coordination with the Country Director and other senior management staff and the field office to develop policy analysis, outputs and recommendations.
- Support the team's overall advocacy and protection activities covering the rest of Syria.
- Responsible for editing and policy review of all NRC materials and information.
- Represent NRC at advocacy coordination forums and support the work of NRC's program partners to identify and utilize advocacy opportunities.
- Prepare and regularly update analysis, updates, key messages, talking points and briefing materials by gaining a wide familiarity with policy debates in Syria relevant to NRC.
- Promote the rights of beneficiaries in line with the advocacy strategy
- Ensure that the team's advocacy materials, including talking points and key messages, are consistently updated and are of a high quality;
- Edit and review assigned NRC materials to check consistency with policy and regulative frameworks
- Prepare reports, briefings, letters, and other materials for internal and external use;
- Research and keep updated on policy and developments in Syria as they relate to NRC programs and priorities
- Update and analyse program information and statistics to support advocacy and media outreach
- Focal point for policy/advocacy components of project proposals, budgets and reporting to donors;

## **Our Ideal Candidate**

- Minimum 4 years of relevant experience within field of expertise
- Technical specific knowledge from the humanitarian sector
- Previous experience from working in complex and volatile contexts
- Documented technical competences related to the position's responsibilities
- Documented results related to the position's responsibilities
- Fluency in English, both written and verbal
- University degree in Political Science, International Law or related field.
- Experience from working in an advocacy project implementation position in a humanitarian/recovery context
- Ability to produce high-quality documents, materials and other communications in English;
- Ability to facilitate meetings and training;

## **Additional Information**

Contract period: Up to one year, renewable based on NRC fund and performance.

Salary/benefits: According to NRC's salary scale and terms and conditions

Duty station: Damascus

## **To apply for this Vacancy, please copy below link:**

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