

JOB VACANCY ANNOUNCEMENT- MSF OCB

Job Title	MEDICAL INTERPRETER
Employer	Médecins Sans Frontières - Belgium
Duty Station	Latakia
Deadline for applications	01 st September 2025
Contract status	Service Agreement for 3 months, Possible Renewable
Type of contract	Full time
Start Date	ASAP

Introduction about MSF:

Médecins Sans Frontières (MSF) / أطباء بل حدود is an international, independent, medical humanitarian organization that delivers emergency aid to people in 70 countries who are affected by armed conflict, epidemics, natural disasters and exclusion from healthcare. MSF offers assistance to people based on need, irrespective of race, religion, gender or political affiliation and our actions are guided by medical ethics and the principles of neutrality and impartiality.

We offer basic healthcare, perform surgery, fight epidemics, rehabilitate and run hospitals and clinics, carry out vaccination campaigns, operate nutrition centers, and provide mental healthcare. Our activities include the treatment of injuries and disease, maternal care and the provision of humanitarian aid. Where necessary, we set up sanitation systems, supply safe drinking water, and distribute relief to assist survival.

Check the links:

[Médecins Sans Frontières أطباء بل حدود](#)

[Médecins Sans Frontières T-shirt م - قف أطباء بل حدود](#)

Main Objective of the position:

Verbal interpretation, in person or remotely, during daily medical activities (medical round, consultations, interviews, meetings, etc.) and written translations, from the mission language to local language(s) or vice versa, in order to ensure accurate, respectful, fluent and confidential communication between medical staff and local population.



Application process:

In order to apply for this position please send your application via following email (msfocb-syria-jobs@msf.org), Write the Subject Line **Counselor Educator**. Please send us your **CV in English, together with a motivation letter and all relevant work and education certificates**, without supporting documents the application will be not accepted.

Accountabilities:

- Inform medical staff about important cultural nuances to consider during a meeting, medical consultation or interview with local people.
- Participate in staff trainings and meetings as an interpreter.
- Provide face to face interpreting, as well as during telephone and radio calls or other telecom devices, when necessary.
- Adapt communication to any circumstances, using appropriate language registry as well as diplomatic and courtesy manners.
- Translate **MSF** internal / external documents into local language(s).
- Keep record of all translated documents.
- Look after all equipment provided, i.e. dictionaries or other books that belong to **MSF**
- Ensure confidentiality and medical secrecy.

MSF Section/Context Specific Accountabilities:

- Support any IMS requiring Arabic interpretation during MSF representation at project level.
- Facilitate staff understanding during internal meetings between locally hired staff and MSF IMS team
- Prepare the minutes of meetings, as requested by the team during external/ internal representation
- When doing document translation, patient confidentiality should always be observed
- Avoid using Google translate for document translation
- Support the IMS team with recruitment interviews observing confidentiality and neutrality
- Must adhere to MSF's principles and work ethics when doing external representation
- Must exhibit work flexibility when asked to support with reasonable tasks asked of him/ her

Requirements

Education	Essential secondary education, university degree desirable, health knowledge advisable.
Experience	Not essential.



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Only short-listed candidates will be contacted.

Female applicants are highly encouraged to apply.

DEADLINE FOR SUBMITTING THE APPLICATION: 01st September 2025

We are an equal opportunity employer; we do not charge a fee for any applications received.