

NRC in Syria

NRC is in Syria to support people affected by forced displacement (IDPs, returnees, host community etc.) so that they can have access to timely and effective assistance, to cope with the crisis and when the crisis ends return and rebuild their lives. Since the start of its activities in mid-2016 in Syria, NRC has reached with humanitarian assistance more than 360,000 people, out of which more than 150,000 reached in 2018 alone in the Governorates of Damascus, Aleppo and Rif Damascus.

NRC will continue to apply an integrated programming approach, where Education, capacity building, Shelter/WASH, and Food Security and Livelihoods (FSL) programmes work jointly to enable displacement-affected populations to meet their basic needs, enjoy their rights, and benefit from pathways to durable solutions.

Background

NRC education core competency aim to ensure that all displaced and out –of school children and youth receive quality education that is relevant to their psychosocial, emotional and cognitive development and to ensure they are learning, connected and protected. Adhering to INEE (Inter-agency network for education in emergency) minimum standards NRC offers a variety of non-formal educational programs based on learning needs, those activities primarily focus on four thematic areas: First phase response, Non-formal Education, Youth education and training and Support to formal education.

In support of NRC's global strategy to have quality, accountability, and learning in its response, M&E aims to ensure accurate and timely information on programme performance is available to improve decision-making, facilitate learning, and promote accountability. This supports programme design and management and NRC strategy development in the field and across the organization.

Role Specific Information

- Compliance and adherence to NRC policies, guidance, and procedures.
- Implement M&E activities according to M&E Strategy and SOPs.
- Support programme staff in planning for and executing M&E activities, including data collection, data management, analysis, and use.
- Contribute to organisational learning through management of output and outcome data, data analysis, and M&E reports.
- Support capacity building and training of programme staff on M&E technical areas.
- Maintain reporting system for programme achievements and evidence.
- Liaise with other units on areas of common responsibility.
- Ensure NRC's related activities are implemented in accordance with NRC Safe and Inclusive Programming (SIP) guidelines, policies, and Syria-specific explanatory notes.
- Report any breaches/concerns, in a confidential manner, through NRC SCO reporting channels.
- Support the Country office M&E and Programme Unit with country-wide outcome and process monitoring: development of methodologies and tools, coordination of data collection, cleaning and validation the data, analysis, reporting and presentation of results.
- Consolidate and quality check monthly output and outcome data reported in the Global Output and Outcome Reporting System (GORS). Support the key staff with access to GORS pivot tables, dashboards, etc.
- Support Project Cycle Management at the CO level (update M&E/Project Matrices, logframe design and updates, supporting Grant Opening Meetings (GOMs), PRMs, Grant Closure Meetings (GCMs), etc.).
- Support the capacity building of NRC and partner staff on M&E-related issues.
- Ensure that all M&E required tools and systems are in place and used by the Area Offices (such as outcome monitoring and data collection tools) in coordination with Programme Unit Specialists.
- Ensure that the reporting system is used, maintained, and up to standards in terms of managing quality data;

Our Ideal Candidate

- University degree (Bachelor's) in Social Work/Social Sciences, Computer Sciences or equivalent.
- At least 2 years' experience of working with data, analysis, reporting, or information management.
- Experience in working in monitoring and evaluation is highly desirable.
- Experience in the humanitarian sector is preferable (such as working in emergency or post-conflict setting)
- Documented technical competences related to the position's responsibilities.
- Documented results related to the position's responsibilities.
- Fluency in English and Arabic both written and verbal.
- Context related skills, knowledge, and experience:
- Knowledge of the humanitarian context in Syria;
- Thorough experience with and knowledge of principles and current approaches to monitoring and evaluation in relief and development programmes, using both quantitative and qualitative methods
- Understanding of data and information needs for programme management and decision making
- Experience in facilitating the capacity building efforts of diverse colleagues, including local partner agencies.

- Demonstrated ability to transfer knowledge to diverse audiences through training, mentoring and other formal and non-formal methods.
- Analytical skills and experience of working with data analysis software including Kobo. Experience of working with digital data collection platforms (e.g., Kobo, ODK Collect) and SPSS is a plus.

Additional Information:

- Contract period: Up to one year, renewable based on NRC fund and performance.
- Salary/benefits: According to NRC's salary scale and terms and conditions.
- Duty station: AO2 Country Office, Damascus

To apply for this vacancy, please go through the following link:

https://23109900.webcruiter.no/Main/Recruit/Public/4612104725?link_source_id=0

IMPORTANT NOTES:

- Candidates who do not fill the website application form in details may not be considered.
- Female candidates are strongly encouraged to apply for this position.
- Application deadline is on 10/02/2023