



## JOB VACANCY ANNOUNCEMENT- MSF OCB

<b>Job Title</b>	HEALTH PROMOTER COMMUNITY ENGAGEMENT SUPERVISOR
<b>Employer</b>	Médecins Sans Frontières - Belgium
<b>Duty Station</b>	Latakia
<b>Deadline for applications</b>	01 <sup>st</sup> September 2025
<b>Contract status</b>	Service Agreement for 3 months, Possible Renewable
<b>Type of contract</b>	Full time
<b>Start Date</b>	ASAP

### Introduction about MSF:

Médecins Sans Frontières (MSF) / أطباء بل حدود is an international, independent, medical humanitarian organization that delivers emergency aid to people in 70 countries who are affected by armed conflict, epidemics, natural disasters and exclusion from healthcare. MSF offers assistance to people based on need, irrespective of race, religion, gender or political affiliation and our actions are guided by medical ethics and the principles of neutrality and impartiality.

We offer basic healthcare, perform surgery, fight epidemics, rehabilitate and run hospitals and clinics, carry out vaccination campaigns, operate nutrition centers, and provide mental healthcare. Our activities include the treatment of injuries and disease, maternal care and the provision of humanitarian aid. Where necessary, we set up sanitation systems, supply safe drinking water, and distribute relief to assist survival.

*Check the links:*

[Médecins Sans Frontières أطباء بل حدود](#)

[Médecins Sans Frontières T-shirt م - قف أطباء بل حدود](#)

### Main Objective of the position:

With the support and guidance of the HPCE Manager, responsible for implementing the HPCE strategy / workplan, with community participation, and supervising the HPCE activities and HP teams working in the communities or the health facilities, according to the project objectives, MSF values, standards and pro-cedures..

## **Accountabilities:**

HPCE strategy, activities and monitoring:

- Actively contribute to the design/adaptation of the HPCE strategy / workplan.
- Lead and follow up on the implementation of the HPCE strategy / workplan, according to the chronogram.
- Support participatory approaches and regular patient/community consultations before and during implementation of the HPCE strategy.
- Organizing health awareness sessions for **MSF's** medical and non-medical staff
- Support in the design of health education materials and participatory methods, applying the right process (pretesting, validation of content, translation).
- Contribute to rapid assessments and surveys.
- Actively support in the systematic collection, encoding and reporting of community feedback and rumours.
- Support the implementation of community-based surveillance (data collection, active case finding, tracing, linkage to care).
- Responsible for the planning and organization of community meetings (in collaboration with HPCE Manager).
- Contribute to the community mapping.
- Monitoring: Ensure the availability of the data collection tools; the data encoding in the data base and the quality check.
- Monitoring: Contribute to the analysis of the monitoring data and look for ajustement (in collaboration with HPCE manager), monthly reporting (MMR, sitrep,...).
- Team management:
- Contribute to evaluation of the HP team (with the HPCE manager).
- Contribute to the development plan for the HP team.
- Training: Contribute to the needs assessment, design and implementation of training for the HP team, in collaboration with the HPCE manager.
- Organize regular and systematic supervision of the HP activities and provide on the job-coaching.
- Ensure the planning and practical organisation of the activities for the HP team (HP roster).
- Ensure the organisation of regular HP team meetings.

## **MSF Section/Context Specific Accountabilities:**

- With the MAM and NTS of the project, organize community mobilization activities for mobile clinic activities of the project in Latakia
- With the Regional HP Referent as technical manager, plan and implement Focused group discussions among key community stakeholders, including beneficiaries and vulnerable population groups to understand better health seeking behaviours and health-related concerns that can support MSF in defining the medical strategy of the project
- With the Regional HP referent, plan and implement capacity building initiatives for the CHEs – both MSF and DOH staff to enhance the competencies of the team with MSF's HP engagement techniques
- Adapt existing MSF IEC materials to the Latakia context to deliver effective messages to the beneficiaries concerning health talks and campaigns
- With the MAM and NTS, ensure that external networking and stakeholder mapping is done for the project's medical activities; the HP Supervisor's role is more focused on community networking
- To deliver monthly and quarterly HP reports to the MAM as part of the accomplishment reporting.
- To conduct quarterly patient satisfaction surveys and other qualitative reports needed to support the project's aim in delivering quality of care health services delivery to the beneficiaries
- Yearly HP team's evaluation to be done with SMART objectives and feedback process.



## Requirements

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<b>Education</b>	Essential: completion of a university degree Desirable: bachelor diploma in social sciences, social work, behavioural sciences, public health, community health, nursing.
<b>Experience</b>	Essential: At least 2 years' experience in: • health promotion • team management experience • program implementation Desirable: Experience in qualitative methodology.
<b>Languages</b>	Arabic is essential English is desirable
<b>Knowledge</b>	Essential: MS Office competencies Kobotool experience is desirable
<b>Competencies</b>	• Results and Quality Orientation • Team management skills • Training skills • Organisational skills • Stress Management • Negotiation skills at community level • Autonomous and initiative taking • Strong IT skills (excell, word) • Reporting skills • Skills in participatory approaches • Strategic / analytical skills are desirable

## Application process:

In order to apply for this position please send your application via following email ([msfocb-syria-jobs@msf.org](mailto:msfocb-syria-jobs@msf.org)), Write the Subject Line **HEALTH PROMOTER COMMUNITY ENGAGEMENT SUPERVISOR**. Please sent us your **CV in English, together with a motivation letter and all relevant work and education certificates**, without supporting documents the application will be not accepted.

*Only short-listed candidates will be contacted.*

*Female applicants are highly encouraged to apply.*

***DEADLINE FOR SUBMITTING THE APPLICATION: 01<sup>st</sup> September 2025***

***We are an equal opportunity employer; we do not charge a fee for any applications received.***