

NRC in Syria

NRC is in Syria to support people affected by forced displacement (IDPs, returnees, host community etc.) so that they can have access to timely and effective assistance, to cope with the crisis and when the crisis ends return and rebuild their lives. Since the start of its activities in mid-2016 in Syria, NRC has reached with humanitarian assistance to more than **600,000 people** particularly in the Governorates of Damascus, Aleppo, Qoneitra, Dara'a, Hama, Hassake and Rif Damascus, out of which more than 152,000 people reached in 2020 with the provision of more than 255,000 services and moving forward to reach more during 2021.

NRC will continue to apply an integrated programming approach, where Education, capacity building, Shelter/WASH, and Food Security and Livelihoods (FSL) programmes work jointly to enable displacement-affected populations to meet their basic needs, enjoy their rights, and benefit from pathways to durable solutions.

Role Specific Information

This position aims to lead the implementation of all Information, Counselling and Legal Assistance (ICLA) activities in South Central Syria. The role will be responsible for managing the overall NRC ICLA project portfolio and staffing in South Central Syria, as well as contributing to the broader country level programme development in collaboration with the ICLA Specialist.

Generic responsibilities

- Develop and manage the ICLA programme in line with NRC's objectives, strategies, donor commitments, and context-specific needs as well as Contribute to the development of Country, Area and ICLA strategies.
- Oversee and coordinate the implementation of all ICLA project activities, ensuring quality, accountability, and compliance to donor requirements and NRC policies, guidance, and procedures.
- Line manage ICLA team members and supports their professional development and performance management.
- Provide regular progress reports to the Area Programme Manager and the ICLA Specialist as well as ensure accurate and timely donor reporting and compliance with donor requirements.
- Ensure that project participants are those most in need of protection, as well as explore and assess new and better ways to assist.
- Liaise with other Core Competencies and support departments to ensure integrated programming and efficient operations.
- Develop and manage project budgets in coordination with the ICLA specialist and the Area Programme Manager.
- Strengthen collaboration with protection actors, legal aid providers, justice sector stakeholders, and local authorities. Actively participate in relevant humanitarian coordination forums, including leading the Housing, Land and Property (HLP) Technical Working Group (where relevant).
- Ensure accurate and consistent use of ICLA case management and M&E tools and integrate evidence and learning into programme development.
- Promote the rights of displaced people in line with the advocacy strategy

What you will bring:

- Relevant university degree, preferably in law, human rights or social studies, Master's degree is an added value.
- Minimum 3 years of experience in Senior-level legal assistance project implementation experience or Protection project with significant legal assistance component in a humanitarian, recovery, complex and volatile contexts.
- ICLA (Legal) technical expertise, including knowledge of Housing, Land & Property and/or civil documentation issues, experience with Legal programming and Legal case management.
- Knowledge of the displacement context in Syria and the Middle East.
- Fluency in both English & Arabic language, both written and verbal skills.

What do we offer:

- Duty station: Homs, Syria.
- Contract: Till the end of June 2026. Renewal based on funding and performance.
- Salary/benefits: According to the NRC's salary scale and terms and conditions

IMPORTANT Considerations:

- This position is open to **Internal and External candidates (National & International)**
- Application deadline is **5 Feb 2026**.
- Candidates who do not provide complete, detailed information in the online application form may not be considered.

To apply for this Vacancy, please copy the link below:

https://23109900.webcruiter.no/Main/Recruit/Public/5068773857?link_source_id=0