

Norwegian Church Aid (NCA) is a Norwegian registered non-governmental organization that was founded in 1947 with its headquarter in Oslo, Norway. NCA, being one of the largest aid organizations in the Nordic region, works in more than 30 countries globally with both emergency and development programs to provide assistance to people in need.

NCA works in several sectors, including water, sanitation and hygiene (WASH), gender-based violence prevention, livelihoods and food security, and cash assistance. As an organization, NCA is committed to serve people in need regardless of their religious beliefs, ethnic background, or political affiliation.

### **Role and responsibilities:**

The WASH Officer will play a critical role in the implementation of planned water and sanitation interventions. The Officer will be responsible for the day-to-day implementation, coordination, and monitoring of project activities at the community level. The officer will work closely with local stakeholders and other partners to ensure timely and quality delivery of project outputs.

### **Key Responsibilities:**

#### **Program Implementation and Technical Support**

- Coordinate the planning and implementation of WASH activities, including BoQs and technical specification documents preparation, along implementation monitoring and reporting.
- Provide ongoing technical assistance to the local water and/or sanitation authorities, and the contractors, for the design and implementation of agreed activities.
- Ensure timely and efficient implementation of WASH activities, in line with organizational guidelines and donor requirements.

#### **Stakeholder Engagement and Coordination**

- Mobilize and engage local communities and stakeholders.
- Liaise with local government authorities to obtain necessary project approvals and foster collaboration.
- Represent the organization in local coordination forums related to water, sanitation, and hygiene.
- Facilitate effective communication and coordination with community leaders, and groups.

#### **Monitoring, Evaluation, and Reporting**

- In collaboration with the MEAL department,
- Support the execution of needs assessments, baseline surveys, and monitoring of activities.



- Collect and analyze field data to assess project outcomes and inform program improvements.
- Conduct field visits and monitor WASH interventions implemented by the contractors
- Prepare regular reports and updates on beneficiaries' information, project progress, challenges, and successes.

#### **Compliance and Accountability**

- Ensure adherence to internal policies, donor guidelines, and national regulations.
- Promote transparency and accountability in all interactions with beneficiaries and stakeholders.
- Ensure that complaints and feedback mechanisms are in place and functioning.
- Ensure gender and inclusion considerations are integrated into project activities.

#### **Context-related skills, knowledge, and experience:**

- Bachelor's degree in engineering (Civil, Electrical, or Mechanical)
- Minimum 5 years of experience in site monitoring for engineering projects
- Minimum 3 years of experience in NGOs WASH projects
- Previous experience in Solar system concept, design, and installation will be preferred
- Ability to work under pressures and meet deadlines
- Good command of English language
- Good IT skills (MS office, AutoCAD, PVSyst)
- Good report writing skills
- Ability to apply logical and critical thinking
- Good communication skills

#### **Additional Information:**

- Contract period: Full-time, project-based
- Duration 6 months, with the possibility of renewal based on performance and funding
- Salary: According to NCA's salary scale
- Duty station: As Suwayda with regular field trips
- Application deadline is on 22, Oct 2025
- Female candidates are strongly advised to apply
- Preference will be given to candidates residing within As Suwayda governorate.

**To apply for this vacancy, please go through the following link:**

<https://ncaco.recman.page/job/453467>