

JOB VACANCY ANNOUNCEMENT- MSF OCB

Job Title	DRIVER
Employer	Médecins Sans Frontières - Belgium
Duty Station	Latakia
Deadline for applications	05 th September 2025
Contract status	Service Agreement for 3 months, Possible Renewable
Type of contract	Full time
Start Date	ASAP

Introduction about MSF:

Médecins Sans Frontières (MSF) / أطباء بل حدود is an international, independent, medical humanitarian organization that delivers emergency aid to people in 70 countries who are affected by armed conflict, epidemics, natural disasters and exclusion from healthcare. MSF offers assistance to people based on need, irrespective of race, religion, gender or political affiliation and our actions are guided by medical ethics and the principles of neutrality and impartiality.

We offer basic healthcare, perform surgery, fight epidemics, rehabilitate and run hospitals and clinics, carry out vaccination campaigns, operate nutrition centers, and provide mental healthcare. Our activities include the treatment of injuries and disease, maternal care and the provision of humanitarian aid. Where necessary, we set up sanitation systems, supply safe drinking water, and distribute relief to assist survival.

Check the links:

[Médecins Sans Frontières أطباء بل حدود](#)

[Médecins Sans Frontières T-shirt قف أطباء بل حدود - م](#)

Main Objective of the position:

Performing the tasks of transporting authorized goods and passengers in an **MSF** vehicle, ensuring its technical and safety conditions and respecting the country's traffic rules and **MSF** security rules, in order to provide a safe, smooth and efficient service



Accountabilities:

- Checking daily, the technical conditions of the assigned vehicle (state of the tires, oil, fuel, brakes, radio equipment, spare parts, etc.), performing weekly check according to the **MSF** Logbook, refilling it when necessary, and keeping it clean to ensure it can be driven in perfect conditions. Carrying out a hand over if another uses the vehicle
- Ensuring the security of passengers in the vehicle, driving carefully, observing speed limits and traffic rules in the country as well as **MSF** security rules, in order to avoid car accidents.
- Ensuring all passengers have all necessary papers in order before travelling, and ensuring non **MSF** staff sign disclaimers of responsibility before using the vehicle
- Ensuring correct loading and unloading of the vehicle, submitting the documents to the receiver of the goods, checking the status of delivered goods, returning the duly completed documents to Logistics and ensuring that the goods have the necessary documents
- Ensuring that all vehicle documents and the driver's driving license are valid and in the vehicle.
- Informing the line manager of any incident involving the transportation of passengers and/or goods.
- Knowing how to use all types of radios, codes, call numbers and radio alphabets by heart and communicating with base according to **MSF** communications policy to inform the driver's position and any potential implications.

Knowing and respecting the security rules related to vehicle movements, specifically those related to customs, checkpoints and roadblocks. Ensuring all passengers know and respect the security rules

Requirements

Education	Essential literacy and driving license. Good knowledge of Latakia roads
Experience	<ul style="list-style-type: none">• Essential 2 years minimum of previous driving experience• Desirable experience with specific vehicles to use (4x4, boats, motorbikes, etc.)• Desirable in MSF or other NGOs
Languages:	Arabic and English is essential.
Other desirable requirements	Latakia residents are preferred.

Application process:

In order to apply for this position please send your application via following email (msfocb-syria-jobs@msf.org), Write the Subject Line **DRIVER, Lattakia**. Please sent us your **CV in English, together with a motivation letter and all relevant work and education certificates**, without supporting documents the application will be not accepted.

Only short-listed candidates will be contacted.

Female applicants are highly encouraged to apply.

DEADLINE FOR SUBMITTING THE APPLICATION: 05th September 2025

We are an equal opportunity employer; we do not charge a fee for any applications received.