

Job Title: National Programme Policy Officer (NOA) Qamishly VA017-2022

WFP seeks candidates of the highest integrity and professionalism who share our humanitarian principles.

Selection of staff is made on a competitive basis, and we are committed to promoting diversity and gender balance.

DEADLINE FOR APPLICATIONS

All applications should be received no later than 29th of March 2022

CONTRACT TYPE AND DURATION

Eligibility: This position is open to Syrian or Syrian/Palestinian nationals

Contract Type: Fixed Term

Contract Duration: 12 months

Duty Station: Qamishly

Number of required employees: 1

ABOUT WFP

The United Nations World Food Programme is the world's largest humanitarian agency fighting hunger worldwide. The mission of WFP is to help the world achieve Zero Hunger in our lifetime. Every day, WFP works worldwide to ensure that no child goes to bed hungry and that the poorest and most vulnerable, particularly women and children, can access the nutritious food they need. In 2020, WFP was awarded the Nobel Peace Prize for its efforts to fight hunger globally, including its work during the coronavirus pandemic. In Syria, WFP provides food assistance to more than 4.6 million people each month. This includes families who require emergency assistance when affected by conflict and displacement and also those who need help to improve their nutrition and food security. WFP supports children across Syria with healthy meals and snacks at school, mothers with nutritious diets, and families and communities with sustainable livelihood projects.

ORGANIZATIONAL CONTEXT

The National Programme Policy Officer (PPO) will work in Al-Qamishly Field Office and in collaboration with the other units of WFP. The PPO report to the Head of Programme or the designate. The PPO will be responsible for the completion of a range of specialized and/or standardized processes and activities requiring some interpretation of standard guidelines and practices. He should be able to recommend a course of action to staff at various levels and may allocate tasks to other support staff. The PPO should work under minimum supervision, perform basic analyses and compile reports to support information consistency and smooth implementation of programmes/projects.

OBJECTIVES

To provide support to policy and programme activities that effectively meet food assistance needs and perform specialized/standardized policy and programme-related processes and activities to support the effective delivery of assistance packages

KEY ACCOUNTABILITIES (not all-inclusive)

Under the direct guidance and supervision of the Programme Policy Officer/Head of the Programme and overall supervision of the Head of Qamishli Field Office, the Programme Policy Officer, and within delegated authority, will be responsible for the following duties:

1. Contribute towards the development of a limited number of projects, plans and processes, ensuring alignment with wider programme policies and guidance.
2. Provide project management support to specific and defined programmes and projects of small to moderate size that are relatively straight forward in nature, ensuring a coordinated approach with wider programmes that complies with WFP standards and procedures.
3. Follow data gathering and monitoring systems ensuring that rigorous quality standards are maintained.
4. Research and analyse policy and operational issues to support senior colleagues in the development of policies, programmes and activities.
5. Contribute to the preparation of accurate and timely reporting on programmes and activities that enable informed decision making and consistency of information presented to stakeholders.

6. Liaise with internal counterparts to ensure effective collaboration, monitor ongoing projects.
7. Support the identification, development and management of potential partnerships to collaborative working leading to improved food assistance packages.
8. Support the capacity building of WFP staff, partners and national government to prepare for and respond to food assistance needs, e.g., through project management support of learning initiatives.
9. Provide guidance to support staff, acting as a point of referral and assisting them with analysis and queries.
10. Other as required.

STANDARD MINIMUM QUALIFICATIONS

Education: Master's degree in International Affairs, Economics, Nutrition/Health, Agriculture, Environmental Science, Social Sciences or other field relevant to international development assistance, or First University Degree with additional years of related work experience and/or trainings/courses.

Experience:

Relevant professional experience should be focused on food security, emergency project planning and implementation, partnership and reporting or other related fields, as follows;

With an Advanced University Degree: At least 1 year of responsible post graduate relevant professional experience.

With a First University Degree: At least 3 years of responsible post graduate relevant professional experience.

Language: Fluency in both oral and written communication in Arabic and in English.

FUNCTIONAL CAPABILITIES

Capability Name	Description of the behaviour expected for the proficiency level
Programme Lifecycle & Food Assistance	Demonstrates ability to identify key variables and contextual factors that affect food assistance problems and programmes throughout the lifecycle to inform quality programme design or re-design.
Transfer Modalities (Food, Cash, Voucher)	Demonstrates ability to analyse and consolidate quantitative and qualitative information from different sources (e.g., market studies) to inform transfer modality selection and programme development.
Broad Knowledge of Specialized areas (i.e. Nutrition, VAM, etc.)	Demonstrates the ability to interpret basic data in the context of WFP specialised fields to contribute to technical programme design, implementation and monitoring.
Emergency Programming	Displays capacity to provide inputs into the development, implementation and realignment of high quality emergency programmes.
Strategic Policy Engagement w/ Government	Develops thorough recommendations using multiple inputs (e.g., government counsel, research, own experience) to strengthen national or subnational entities and government owned food and nutrition security programmes.

TERMS AND CONDITIONS

- Please upload your professional CV in English in PDF format making sure to include the following in terms of "Experience":
 - Company/Organization name and scope of work of the organization
 - Exact Position Title
 - Contract type: part-time, full-time, volunteer, consultant, or freelancer
 - Start and End date of Employment for each position: From (dd/mm/yyyy) to (dd/mm/yyyy)
 - Responsibilities: To mention the main responsibilities that highlight your gained skills and experience
- A proof of your experience will be required in the final stage of recruitment.
- Only shortlisted candidates will be invited to the next stage of the selection process.
- Candidates must get an auto confirmation email once application is submitted.

HOW TO APPLY

Follow the links below to submit your application. If any of the links do not work by clicking on it, please copy and paste it in the browser address bar:

Ensure that your VPN is connected before clicking on the link below.

Internal candidates: <https://performancemanager5.successfactors.eu/sf/jobreq?jobId=159735&company=C0000168410P>

External candidates: <https://router.job-listing.wfp.org/sfcareer/jobreqcareer?jobId=159735&company=C0000168410P>

Female applicants and qualified applicants are especially encouraged to apply

WFP has zero tolerance for discrimination and does not discriminate on the basis of HIV/AIDS status. No appointment under any kind of contract will be offered to members of the UN Advisory Committee on Administrative and Budgetary Questions (ACABQ), International Civil Service Commission (ICSC), FAO Finance Committee, WFP External Auditor, WFP Audit Committee, Joint Inspection Unit (JIU) and other similar bodies within the United Nations system with oversight responsibilities over WFP, both during their service and within three years of ceasing that service.