

## MSF-FRANCE

### INTERNAL AND EXTERNAL RECRUITMENT

MSF is an international, independent medical humanitarian organization that provides medical assistance to people affected by conflict, epidemics, disasters, or exclusion from healthcare. MSF teams are made up of professionals working in health and medical care, logistics, administration, communications, skilled trades – all bound together by the MSF charter and serving people in need. MSF actions are guided by medical ethics and the principles of impartiality, independence, and neutrality. [www.msf.org](http://www.msf.org)

**To support its Coordination logistic department and medical operations in Syria, MSF France is seeking a:**

### Energy Specialist

Type of contract: **Service Agreement**  
Duration: **4 months, renewable**  
Place of Work: **Damascus**  
Need: **Up to 48 hours / week**  
Start Date: **ASAP**

**WOMEN ARE STRONGLY ENCOURAGED TO APPLY**

### MAIN PURPOSE

Carry out the assessments and ensure the implementation, day-to-day management and control of the technical part of projects in the energy (and HVAC if relevant) domain, in accordance with MSF protocols, standards and procedures in order to ensure the optimal functioning of the project and the infrastructures and efficient use of systems and equipment.

### ACCOUNTABILITIES

- In collaboration with his/her managers, provide support and guidance to the field staff in order to ensure that all electrical (and HVAC if relevant) installations comply with MSF standards, protocols and procedures, and the preventive and corrective maintenance is done accordingly.
- Carry out evaluations, feasibility and detailed studies of the project to present hierarchical superiors different possible solutions to the difficulties encountered in his/her area of specialization, namely the installation, construction and commissioning of electrical (and HVAC if relevant) installations. In direct contact with staff, identify project needs and manage responses of requests by establishing priorities.
- Provide support to the teams in the field in the energy (and HVAC if relevant) domain and assist in the training of project technicians to make them autonomous for preventive maintenance, basic troubleshooting and small jobs. Ensuring that technicians are able to implement safely procedure for themselves and users.
- Guides and supports the field teams to define and implement preventive and corrective maintenance procedures
- Raises the awareness on energy use for all staff and advices on strategies to improve energy efficiency of the site.
- Provide training for technicians on appropriate use and maintenance of existing and new installations.

- Act as an itinerant support of the mission implementing proposed solutions when needed and provide managers with duly documented technical advice.
- If necessary, defines procedures and / or protocols for the proper functioning of the electrical (and HVAC if relevant) installations in the field.
- Performs regular inspections of the interventions and condition of the electrical (and HVAC if relevant) installations.
- Participates in the evaluation of local actors and ensures the quality of services and supplies.
- Checks and advises on international orders for consumables and replacement equipment.
- Ensures the management of stocks and equipment in his/her specialty area at mission level
- Ensures that all design, operating and maintenance documentation is up to date (report, asset management tool, diagrams and layouts, consumption reports, power assessments, cooling and heating need assessments).
- Ensure that the right equipment and electrical tools are in place and correctly used.
- Identifying, defining and implementing solutions and strategies that reduce the environmental footprint of the electrical installations (and HVAC if relevant) in the mission/projects. These strategies englobe not only technical solutions but also how the electrical installations are used, maintained and managed. The main objective of reducing the environmental footprint entails energy efficiency, reducing the carbon dioxide emissions, a proper waste management and the use of sustainable and adapted solutions according to the context.

## REQUIREMENTS

**Education** Essential secondary education and technical diploma electrical or technical university degree in energy, mechanical and/or electricity domain

**Experience** Essential at least one year of working experience in logistics related activities in the concerning specialty.

Desirable previous experience with MSF or other NGOs, and working experience in developing countries

**Languages** Mission language essential; local language desirable

**Knowledge** Computer literacy – MS Office softwares, Internet, Autocad knowledge is desirable

### Competencies

- People Management and Development
- Commitment to MSF Participles
- Behavioural Flexibility
- Results and Quality Orientation
- Teamwork and cooperation
- Stress management

## HOW TO APPLY

Apply by filling in the required information and attaching an updated CV and cover letter (in English only), along with your most relevant diploma for the position at the link below:

<https://forms.gle/dchYoLgiJQmPSUeX6>

**CLOSING DATE 16 FEBRUARY 2026/5:00 P.M**



**MSF IS AN EQUAL OPPORTUNITY EMPLOYER: WE DO NOT CHARGE A FEE FOR ANY APPLICATIONS RECEIVED.  
ONLY SHORT-LISTED CANDIDATES WILL BE CONTACTED.**