

## **NRC in Syria**

NRC is in Syria to support people affected by forced displacement (IDPs, returnees, host community etc.) so that they can have access to timely and effective assistance, to cope with the crisis and when the crisis ends return and rebuild their lives. Since the start of its activities in mid-2016 in Syria, NRC has reached with humanitarian assistance more than 360,000 people, out of which more than 150,000 reached in 2018 alone in the Governorates of Damascus, Aleppo and Rif Damascus.

NRC will continue to apply an integrated programming approach, where Education, capacity building, Shelter/WASH, and Food Security and Livelihoods (FSL) programmes work jointly to enable displacement-affected populations to meet their basic needs, enjoy their rights, and benefit from pathways to durable solutions.

## **Background**

NRC education core competency aim to ensure that all displaced and out –of school children and youth receive quality education that is relevant to their psychosocial, emotional and cognitive development and to ensure they are learning, connected and protected. Adhering to INEE (Inter-agency network for education in emergency) minimum standards NRC offers a variety of non-formal educational programs based on learning needs, those activities primarily focus on four thematic areas; First phase response, Non-formal Education, Youth education and training and Support to formal education.

The purpose of the Education Officer position is to follow up on the day to day implementation of the assigned Education Project.

## **Role Specific Information**

- Contribute, under the supervision of the Team Leader, to the planning, preparation, coordination, and the successful implementation and documentation, of the Children/Youth Education (livelihoods) programme components assigned, in line with NRC's quality standards, projects' log frames, and donor requirements.
- Under the supervision of Education Team Leader, ensure post-delivery feedback and observations are shared with Technical Unit to influence contextualization/revision of education/training materials, and tools, in English and Arabic.
- Under the supervision of Education Team Leader and upon request, ensure active contribution to the design of new education/training materials,
- Ensure quality control and direct handling and problem solving of challenges arising from the implementation of activities; this entails the supervision of day-to-day tasks assigned to concerned Technical Assistants as delegated by and in coordination with their line manager.
- Ensure that appropriate outreach activities and fair beneficiary registration and selection processes are conducted for the implementation of the education programme components assigned.
- In collaboration with Technical Unit, establish and design plan when needed between technical team and teachers, vocational trainers, education personnel, contingent workers to ensure delivery of projects learning materials and tools.
- Is responsible for ensuring that proper and timely administrative, logistical, and financial arrangements and documentation needed for the implementation of the assigned programme components are prepared by the assigned team, in line with NRC procedures.
- Ensure the monitoring of the children / youth education programme components assigned, by contributing to data collection, spot visits, data analysis, and drafting of regular activity implementation/monitoring/evaluation reports, need-based.
- Contribute (as delegated by line manager) to the recruitment of Contingent Workers required for the implementation of the education programme components assigned and ensure that their work assignments are properly managed and documented.
- As requested, provide inputs for the design of annual plans and reports in relation to the children/youth education programme components assigned.
- Contribute to need assessments, area profiling, and initial assessments in current or new operation areas and inform decisions on area/community selection, programme response and approach, based on own capacity and knowledge.
- As per need and request, deployed temporarily to other field locations for initial assessments, during the initiation/ planning/ coordination/ implementation/ monitoring/ evaluation of non-formal children/youth education activities, and/or capacity building.
- Upon need and request, re-allocated temporarily to other positions or requested to support other education activities/programmes that require a similar expertise, as per the education programme priorities.

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## Our Ideal Candidate

- Minimum Bachelor Degree, preferably in education, social work, business, finance, or any related field
- Previous relevant experience (3 years) with Children/Youth education/livelihood programmes
- Previous experience from working in a humanitarian/recovery context, preferably as a project officer.
- Previous experience from working in a complex and volatile context
- Experience in coordinating teams.
- Fluency in English and Arabic, both written and verbal.
- Previous relevant experience (3 years) with Children/Youth education/Youth programmes (planning, implementing/overseeing the implementation and reporting for education/livelihoods activities/projects) – formal/non-formal education programmes (academic, life-skills and recreational activities for Children, vocational and life skills trainings, entrepreneurship, business set-up and employment for Youth).
- Teaching experience in schools or in delivering trainings and/or mentoring/ coaching teachers/facilitators/trainers (public or private schools, community centres or institutes, etc.)
- Experience in dealing with public stakeholders within the Education system (e.g. school principals, Ministry of Education/Directorate of Education representatives, communities).
- Experience in contributing to the designing/ revision/ contextualization of learning/ recreational/ PSS materials / programmes for children or youth.
- Knowledge in pedagogy, child/youth development and evaluation of learning
- Ready to travel on mission into different Governorates in Syria
- Experience in working in Arabic & English languages (written and verbal)
- Good cultural awareness and sensitivity

## Additional Information

Contract period: Up to one year, renewable based on NRC fund, need and performance.

Salary/benefits: According to NRC's salary scale and terms and conditions.

Duty station: South Area Office, Daraa Sub-Office

## To apply for this vacancy, please go through the following link:

[https://23109900.webcruiter.no/Main/Recruit/Public/4616463267?link\\_source\\_id=0](https://23109900.webcruiter.no/Main/Recruit/Public/4616463267?link_source_id=0)

## IMPORTANT NOTES:

- Candidates who do not fill the website application form in details may not be considered.
- Female candidates are strongly encouraged to apply for this position.
- Application deadline is on 16/02/2023