

JOB VACANCY ANNOUNCEMENT- MSF OCB

Job Title	Nurse – (Reserve Pool)
Employer	Médecins Sans Frontières - Belgium
Duty Station	Damascus and Rural Damascus
Deadline for applications	12 th October 2025
Contract status	Daily Work, Service Agreement (1 – 3) months
Type of contract	Full time
Start Date	Flexible

Introduction about MSF:

Médecins Sans Frontières (MSF) / أطباء بل حدود is an international, independent, medical humanitarian organization that delivers emergency aid to people in 70 countries who are affected by armed conflict, epidemics, natural disasters and exclusion from healthcare. MSF offers assistance to people based on need, irrespective of race, religion, gender or political affiliation and our actions are guided by medical ethics and the principles of neutrality and impartiality.

We offer basic healthcare, perform surgery, fight epidemics, rehabilitate and run hospitals and clinics, carry out vaccination campaigns, operate nutrition centers, and provide mental healthcare. Our activities include the treatment of injuries and disease, maternal care and the provision of humanitarian aid. Where necessary, we set up sanitation systems, supply safe drinking water, and distribute relief to assist survival.

Check the links:

[Médecins Sans Frontières أطباء بل حدود](#)

[Médecins Sans Frontières T-shirt قف أطباء بل حدود - م](#)

Main Objective of the position:

Providing nursing care, treatment and follow-up of patients, according to doctors' prescriptions, protocols applied in service and universal hygiene standards/precautions, in order to ensure the quality and continuity of care for the targeted population

Accountabilities:

- Knowing, promoting, implementing, and following up the universal hygiene standards/ precautions, bio-hazard prevention and infection control, security rules and other protocols and procedures in the medical premises and ensuring high standards of hygiene of his/her working environment. always Respecting medical secrets and confidentiality.
- Organizing and carrying out care and treatments according to medical prescriptions, and assisting during consultations, daily rounds and other medical procedures. Participating in health education of the patient (and family) when necessary.

- Identifying Sexually Gender Based Violence victims and referring them to the medical team so they can receive the necessary treatment. Knowing and is aware of the importance and appropriate use of the Post Exposure Prophylaxis (PEP) Kit
- Ensuring patients are properly received and installed and that those with lack of autonomy are assisted, especially regarding their feeding, personal hygiene, movements, and comfort. For ER and OPD nurse, ensuring triage of patients in waiting areas, wards or during emergencies, detecting the priority acute/emergency cases, carrying out first aid care and referring them to the doctor when necessary.
- Sending material to be sterilized and recuperates it from sterilization.
- Carrying out admission, surveillance and follow-up of patients (i.e. assessment of the evolution of their state of health and the identification of any emergency situation or deterioration)
- Carrying and supervising administrative procedures and documents (fill in patient's files, forms, consumptions, statistics, registers, health files, etc.), ensuring an appropriate written/oral handover, and reporting any problematic situations and cases that may arise. Participation in data collection and keeping doctors/supervisors informed.
- Participating in the department-related pharmacy and medical equipment control and maintenance (quality and its functioning, storage conditions, follow-up of expired drugs inventories, stock takes of medicines and material at every team changeover ensuring no material is taken out of nursing area/wards without prior authorisation, etc.)
- Perform cleaning and minor maintenance for biomedical equipment used. Following the user manual and protocols and alert supervisor in case of malfunctioning.
- Supervising and training nurse-aids, nutritional assistants, cleaners, and other related staff under his/her supervision, ensuring teamwork and adherence to all appropriate protocols and procedures

MSF Section/Context Specific Accountabilities:

- **Triage:** Assessing incoming patients to prioritize care based on the severity of their conditions.
- **Patient Assessment:** Conducting thorough evaluations of patients' vital signs, medical history, and symptoms.
- **Care Coordination:** Collaborating with physicians and other healthcare professionals to develop and implement treatment plans and record it in the prescription and in the register.
- **Wound Care:** Managing injuries, including cleaning, dressing, and suturing wounds.
- Organize the visits appointment for each patient and explained for patient.
- Carry-out surveillance and follow-up of patients' medical and nutritional evolution, identifying possible emergency situations arising and keeping doctors informed if necessary.
- Giving health education in need for the patient about lifestyle, nutrition, diet.
- Ensuring that all the examination tools are ready before start working.
- Disinfect the surfaces of work and equipment according to recommendation.
- Data collection: Participating in collaboration with the data officers in data collections and entry.
- Have experience in administering routine vaccines, explaining the respective side effects, and devising a plan. To monitor individuals who miss their vaccinations and refer.
- Carrying-out all patient's related tasks for the admission of the patient into the nutrition program, weighing and measuring the children, identifying the degree and types of malnutrition, administration (patient card, register,) etc.
- Ensuring that medical and nutritional care is properly delivered to the patients and to follow the evolution of the patients.
- Participation in the referral of patients who needs further care in an ITFC .
- Carrying-out and supervise administrative procedures and documents (fill in patients files, forms, statistics, etc.), ensure an appropriate written/oral handover, and report any problematic situations and cases arising.
- **Referrals:** Participating in referral of patients who would need further treatment.
- **Admissions:** Participation in the admission of new patients into the nutrition program.
- **Quality improvement:** Active participation in various capacity building activities and quality improvement measures e.g morbidity reviews, mortality reviews, other CMEs, antibiotics audit.



- **Nursing care tools:** participating in all nursing care activities (NCAT, SIPCA, HHOT, IPC) etc.
- Flexibility to work in different areas of Rural Damascus to support ongoing assessments, medical interventions, and emergency response activities and flexibility to carry out any other task delegated from the line manager (filling gaps, help other department, vaccination, follow observation room)

Education	Essential recognized nurse degree/diploma
Certification	Desirable bachelor's in science of nursing
Experience	Desirable 2 years of previous experience and previous experience in other NGO's Demonstrable experience in supervising and training others in a team setting

Application process:

In order to apply for this position please send your application via following email (msfocb-syria-jobs@msf.org). Please submit your **CV in English, together with a motivation letter and all relevant work and education certificates**, without supporting documents the application will be not accepted.

DEADLINE FOR SUBMITTING THE APPLICATION: 12th October 2025

**We are an equal opportunity employer; we do not charge a fee for any applications received.
Only short-listed candidates will be contacted.**