

Job Title: Security Guards - G2- Damascus (4 positions) VA004-2023

WFP seeks candidates of the highest integrity and professionalism who share our humanitarian principles.

Selection of staff is made on a competitive basis, and we are committed to promoting diversity and gender balance.

DEADLINE FOR APPLICATIONS

All applications should be received no later than 20 February 2023.

CONTRACT TYPE & DURATION

Contract Type: Fixed Contract - G2

Duration: 12 months

Duty Station: Damascus

Number of required employees: 4

ABOUT WFP

The United Nations World Food Programme is the world's largest humanitarian agency fighting hunger worldwide. The mission of WFP is to help the world achieve Zero Hunger in our lifetime. Every day, WFP works worldwide to ensure that no child goes to bed hungry and that the poorest and most vulnerable, particularly women and children, can access the nutritious food they need. In 2020, WFP was awarded the Nobel Peace Prize for its efforts to fight hunger globally, including its work during the coronavirus pandemic.

In Syria, WFP provides food assistance to more than 4.6 million people each month. This includes families who require emergency assistance when affected by conflict and displacement and also those who need help to improve their nutrition and food security. WFP supports children across Syria with healthy meals and snacks at school, mothers with nutritious diets, and families and communities with sustainable livelihood projects.

ORGANIZATIONAL CONTEXT

These jobs are found at Headquarters (HQ), Regional Bureaux (RBs), Country (COs), Area (AOs) and Field Offices (FOs). Job holders typically report to the Senior Security Associate or the designate. Job holders are likely to be working under close guidance and follow established standard security procedures. These jobs require to work different shifts and report for duty on short notice.

JOB PURPOSE

To control entry to WFP premises to ensure security and safety of staff, premises and property in compliance with WFP security and safety procedures.

KEY ACCOUNTABILITIES (not all-inclusive)

1. Monitor and control entry to WFP premises including screening persons and belongings, and issuing building passes, to ensure accurate accounting of staff and visitors' on WFP premises.
2. Conduct regular and accurate checks of premises, and maintain continuous surveillance against fire, water leakage, deposit of dangerous objects or any other actions that may cause damage to WFP premises or injury to staff, to ensure compliance with safety procedures.
3. Report on any incidents or actions that involve a breach of security procedures to the supervisor, to ensure prompt actions are taken following established security procedures.
4. In case of incident/emergency, immediately use communications systems to alert a supervisor and/or liaise as necessary with the local administration, police authorities, fire services and other emergency services, to ensure required support is provided in a timely manner.

STANDARD MINIMUM QUALIFICATIONS

Education: Completion of secondary school education. Security Guard training is an advantage.

Experience: Two or more years of security related experience.

Knowledge & Skills:

- Good knowledge of essential security procedures and requirements.
- Ability to detect and identify dangerous objects and knowledge of how to deal with such objects.
- Ability to use fire equipment, metal detectors and other equipment.
- Ability to remain calm in emergency situations.
- Ability to provide immediate intervention and assistance in case of fire or other emergencies.
- High sense of responsibility and alertness; emotional stability and neatness.
- Physical fitness on duty and training in self-defense techniques.
- Ability to communicate effectively both orally and in writing.
- Courtesy, tact and the ability to work effectively with people of different national and cultural backgrounds.
- Good knowledge of the city where the office is located.
- Willingness to attend security trainings and comply with UNSMS standards.

Language: Fluency in both oral and written communication in Arabic and English.

4Ps CORE ORGANISATIONAL CAPABILITIES

Purpose

- Understand and communicate the Strategic Objectives: Builds an understanding of WFP's Strategic Objectives.
- Be a force for positive change: Approaches individual tasks and responsibilities with a positive attitude and demeanor.
- Make the mission inspiring to our team: Understands the impact of WFP activities in beneficiary communities.
- Make our mission visible in everyday actions: Connects individual tasks and responsibilities to unit's goals and mission.

People

- Look for ways to strengthen people's skills: Seeks opportunities to build and enhance individual skills.
- Create an inclusive culture: Demonstrates respect and understanding for diversity and cultural differences.
- Be a coach & provide constructive feedback: Identifies and approaches colleagues or supervisors to serve as coaches.
- Create an "I will"/"We will" spirit: Sets clear goals and measurable targets for own tasks and responsibilities.

Performance

- Encourage innovation & creative solutions: Assesses own tasks and responsibilities to find ways to be more efficient.
- Focus on getting results: Maintains accurate records of completion times and tasks in own areas of responsibility.
- Make commitments and make good on commitments: Understands responsibilities and the metrics associated with own tasks.
- Be Decisive: Notifies supervisors of dangerous situations or potential issues that may arise while in the field or office.

Partnership

- Connect and share across WFP units: Understands WFP's organizational structure, including the purpose and mission of each unit.
- Build strong external partnerships: Supports team in working with colleagues and WFP's partners in the field toward common goals.
- Be politically agile & adaptable: Maintains a professional and courteous relationship with other WFP employees and partners in the field.
- Be clear about the value WFP brings to partnerships: Understands own team's contributions in its partnerships with internal and external stakeholders.

TERMS AND CONDITIONS

Please upload your professional CV in English in PDF format making sure to include the following in terms of "Experience":

- Company/Organization name and scope of work of the organization
- Exact Position Title
- Contract type: part-time, full-time, volunteer, consultant, or freelancer
- Start and End date of Employment for each position: From (dd/mm/yyyy) to (dd/mm/yyyy)
- Responsibilities: To mention the main responsibilities that highlight your gained skills and experience
- A proof of your experience will be required in the final stage of recruitment.

Only shortlisted candidates will be invited to the next stage of the selection process.

Candidates must get an auto confirmation email once application is submitted.

HOW TO APPLY

If any of the below links do not work by clicking on it, please copy and paste it in the browser address bar:

Please ensure that your VPN is connected before clicking on the link below.

Internal candidates:

<https://performancemanager5.successfactors.eu/sf/jobreq?jobId=420627&company=C0000168410P>

External candidates:

<https://router.job-listing.wfp.org/sfcareer/jobreqcareer?jobId=420627&company=C0000168410P>

Qualified female applicants are especially encouraged to apply

WFP has zero tolerance for discrimination and does not discriminate on the basis of HIV/AIDS status. No appointment under any kind of contract will be offered to members of the UN Advisory Committee on Administrative and Budgetary Questions (ACABQ), International Civil Service Commission (ICSC), FAO Finance Committee, WFP External Auditor, WFP Audit Committee, Joint Inspection Unit (JIU) and other similar bodies within the United Nations system with oversight responsibilities over WFP, both during their service and within three years of ceasing that service.